

**Office of The Executive Officer  
Karandighi Panchayat Samity  
Karandighi Uttar Dinajpur**

Memo No.: 1022/PS

Date: 09/11/2023

**Notice Inviting e-Tender No: 14/KDI/2023-24 & Dated : 09/11/2023**

The Executive Officer, Karandighi Panchayat Samity invites e-tender as mentioned in Annexure-I(attached herewith) from resourceful bonafide Contractors, Registered Co-Operative Societies formed by Un-Employed Engineers and Labour Co-Operatives, NGO Organization & Sanitary Mart having 03 (three) years previous experience in sanitation sector, may participate in the tender process as per following terms & conditions:

Sl. No.	Name of Scheme	Fund	Tender Amount (Rs.)	Participation Charge	Earnest Money	Time for Completion
01	Construction of 40 (Forty) nos. ICDS Toilet within Altapur-I, & II, Bazargaon-I GP under Karandighi Dev. Block / Panchayat Samity, Karandighi, Uttar Dinajpur.	W&CD&SW 12000/ per AWC unit & 15 <sup>th</sup> FC 8000/- AWC per unit = 20000/- per unit	Rs.800000.00	Rs. 1000.00	@ of 2% = Rs.16000.00	Within 15 days

**Date and time Schedule :-**

Sl No	Particulars	Date & Time
1	Date of uploading of NIT & Tender Documents (Online)- Publishing date	10/11/2023 at 16.00 Hours
2	Documents download/Sale Start date(Online)	10/11/2023 at 16.00 Hours
3	Prequalification, Technical and Financial Bid submission starting date(Online)	10/11/2023 at 16.00 Hours
4	Documents download/Sale closing date (Online)	20/11/2023 at 10.05 Hours
5	Prequalification, Technical and Financial Bid submission closing date (Online)	20/11/2023 at 10.05 Hours
6	Date of Opening of Prequalification Proposals & Technical Proposal (Online)	22/11/2023 at 10.05 Hours
7	Date of uploading list of Technically Qualified	To be Inform later on
8	Date of Opening of financial bid (Online)	To be Inform later on

- In the event of e-filing intending bidder may download the tender document from the website <http://etender.wb.nic> indirectly by the help of Digital Signature Certificate & document edthrough e-filing.
- Both Technical Bid and Financial Bid will be submitted online concurrently duly digitally signed in the Website <https://e-tender.wb.nic> in as per time schedule stated above.
- The financial bid of the prospective tendered will be considered only if the tender qualifies in the Technical Bid and the tenderer is found eligible by the Tender Inviting Authority. The list of qualified tenderers will be displayed in the website on the schedule date and time.
- In the event of e-filing intending bidder may download the tender documents consisting of this NIT, SBD, and DOQ etc. from the website <http://wbtenders.gov.in> directly with the help of Digital Signature certificate. Necessary cost of the Earnest Money (EMD) should be remitted through Demand Draft issued from any Indian Bank in favour of the "Executive Officer, Karandighi Panchayat samity" and also to be documented through e-filing. The L1 bidders should submit the hard copy of original demand draft in sealed cover against earnest money deposit (EMD) and all other documents to be shown for scrutiny at the office of the undersigned with his acceptance letter of LO1.
- Participation Fees : **The cost of participation charges [Non-Refundable] have to be remitted in favour of "Executive Officer, Karandighi Panchayat Samity" payable at Bank of IDBI, Raiganj Branch, Account no -1593104000268431, IFSC - IBKL0001593 and uploading the deposited slip (self attested) through e-filing.** The documents submitted by the bidders should be properly indexed & digitally signed. Failure to submit the hard copy of EMD with the acceptance letter within the time period prescribed for the

purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including black listing of the bidder.

6. **Time of Completion:** As stated in Annexure-I

7. The results of the technical evaluation shall be made published on e-procurement systems following which there will be a period of 48 hrs during which any bidder may submit **complaint** which shall be considered for resolution before opening the financial bid.

8. The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non-qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.

9. **Eligibility Criteria for participation In tender:**

i) Intending tenderers should produce credentials of a similar nature of work of the minimum 03 (three) years previous experience in sanitation sector, at least 50% passed credential in same or similar work. Payment Certificate will be treated as credential. Credential Certificate issued by the competent authority of a State/Central Government, State/Central Government undertaking, Statutory /Autonomous Bodies constituted under central /State statute on the executed value of completed will be taken as credential.

ii) All categories of prospective Tenderers shall have to submit lid and up to date Professional Tax receipt, Challan, **Valid 15 digit Goods and Services Taxpayer identifications Number(GSTIN) under GST act 2017**, Up-to-date Income Tax Return Acknowledgement Receipt of last 3 (three) years, PAN Card issued by Income Tax Department, and Trade License in respect of the prospective Tenderer. [Non-statutory Documents]

iii) Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a Director or Partner, such individual person shall, while uploading any tender for and on behalf such company or firm, in variably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such tender. The Power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908. [Non-statutory Documents]

iv) Neither prospective Tenderer or any of the constituent partners had been barred to participate in any Tender by the Govt. of West Bengal during the last 3 (three) years prior to the date of this NIET, Such debaring will be considered as disqualification to wards eligibility. (a declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents]

v) The prospective tenderers or any of the constituent partner shall neither have abandoned any work nor any of the contract have been rescinded during the last 3(three) years. Such abandonment or rescission will be considered as disqualification to wards eligibility.

vi) Joint Ventures will not be allowed.

vii) A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. A prospective Tenderer (including his participation in partnership) shall be allowed to participate in a single work as mentioned above in the List of Work(s).

viii) No conditional/Incomplete Tender will be accepted under any circumstances. The intending tenderer will have to submit authentic documents in support of claimed credential for all the items from serial 4 (i) to (viii) as indicated above. All documents submitted should be self attested & stamped otherwise the tender offered will liable to be cancelled.

10. The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related valid unitary documents. The Tender Inviting Authority reserves the rights to accept or reject their of freed bid as deemed necessary to finalize the tenders satisfactory without assigning any reason whatsoever.

11. Selection or eligible agency will be strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the time of bidding. Decision of the Tender Inviting Authority in this regard shall be final & binding.

12. The tendering operate on will follow tendering process and all rules and regulations pertaining to the tender will be binding to the tenderers.


13. Specific time frame of execution and quality of the work are the essence of the contract. The successful bidder must complete the work within the time specified for completion as per Annexure-I. No extension of time will be allowed except any exigency. If any contractor/agency fails to complete the work within the stipulated time without any acceptable reason, 1% (One percent) of tendered amount will be fined for each month of delay, starting from the date of completion as per contract and the penalty amount will be deducted from the final bill without any further intimation.

14. **Original copy of the Earnest Money & Participation Fees deposited slip SCANNED and UPLOADED in the time of uploading of Tender. Any tender without such shall be treated as informal** and shall automatically stands cancelled.

15. Rates quoted should not be unconditional & absolute. The rates should be quoted in **percentage basis (Less %)** and

Clearly to be mentioned both in figures and words. If the tendered amount is abnormally below the estimated amount, an analysis of the tendered amount must be submitted along with the tender paper otherwise the tender application will summarily be rejected.


16. All works will have to be done according to specification approved by the appropriate authority and as per direction of The Block Dev. Officer / Executive Officer, Karandighi Dev. Block and the concerned Junior Engineer.- in-Charge.
17. Incomplete tenders in any respect will summarily be rejected.
18. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
19. All rates shall be inclusive of all charges, Royalty (if required), tool charge, carriage etc. Relevant document of Royalty (if required) must be produced along with the Bill.
20. Before starting the work the site must be dressed and cleared by cutting all sorts of Jungle, shrubs etc. for which no extra payment will be made.
21. **The successful tendered will have to start the work within 7 (Seven) days from the date of issue of work order otherwise the work order will be cancelled. No excuse in this regard will be tertian elaters except any acceptable reason.**
22. Any rate above or at per of the schedule rate of work will not be accepted.
23. Acceptance of the lowest tenderis not obligatory/mandatory and the undersigned reserves the unconditional right to accept or reject any one or all bids without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
24. IT, GST, Labour Welfare Cess will be deducted from each progressive Bill as per prescribed Government norms intimated by the higher authority time to time.
25. Before submission of the tender, the contractor must visit the work-site to judge the local condition from all aspects and no plea /complaint about work-site will be entertained after-wards. It will be presumed that the agency offered the tender after reviewing entire position of the work-site and ground realities. All works should be done under Karandighi Dev. Block jurisdiction.
26. All working tools, plants and implements required for the works are to be arranged and supplied by the successful tender era this own cost.
27. No claim from contractor will be entertained for any increase in freight and market price.
28. **If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any stage without any prejudice with forfeiture of earnest money forthwith and legal action will be taken against the offender.**
29. Quality of materials shall be checked and verified by the SAE-in-Charge of the undersigned.
30. Quantity of work may vary as per necessity of the work.
31. Only the participating tenderers or their authorized representatives may remain present at the time of opening of tender papers.
32. The payment will only be made on the basis of availability of fund.
33. Each Tenderer/Agency/Firm/Co-operative will have to submit 2911 Form along with tender application during the Submission of BID, failing which the tender application will summarily be rejected. The 2911 form will have to be given in prescribed for mat and language as enclosed with the tender notice.

  
 Executive Officer,  
 Karandighi Panchayat Samity  
 Karandighi Uttar Dinajpur  
 Date:09/11/2023

Memo.No.1022 /1(22)/PS

Copy forwarded for information and necessary action to:

1. The Sabhadhipati, UDZP, Uttar Dinajpur
2. The District Magistrate, Uttar Dinajpur
3. The Sub-Divisional Officer, Raiganj, Uttar Dinajpur
4. The District Nodal Officer, District Water & Sanitation Cell, Uttar Dinajpur,
5. The Sabhapati, Karandighi Panchayat Samiti;
6. The Sub-Assistant Engineer (AI/RWP), Karandighi Panchayat Samity.
7. Cashier & HC Karandighi Panchayat Samiti.
- 8-21 All Prohdhan under Karandighi Panchayat Samity.
22. Notice Board, Karandighi Dev. Block.

  
 Executive Officer,  
 Karandighi Panchayat Samity  
 Karandighi Uttar Dinajpur