

UTTAR DINAJPUR ZILLA PARISHAD
KARNAJORA: RAIGANJ
Notice Inviting Quotation

No. 1587 /UDZP

Dated 24/07/2026

Sealed quotations are invited from the bonafide agencies / suppliers for supply of items as per following specification and format (Annex-I) at **Uttar Dinajpur Zilla Parishad**. The rate will include all taxes etc. Rate should be quoted as per enclosed Specification / format (Annex-I) in their letter head.

The intending quotationers will have to apply in their letter head mentioning NIQ No. & Date with valid Valid Trade License, PT, PAN, GSTN with self attested copy for each documents in a sealed cover to submit to the **Secretary, Uttar Dinajpur Zilla Parishad** on or before 31/07/2026 up to 3.00 p.m. and thereafter it will be opened by the authority on the same date after 4.00 pm. Quotationers may remain present at the time of opening of the quotations.

The bidder will have to submit the following self-attested documents along with the Bidding application and on demand original documents will have to be placed before the authority for verification & scrutiny.

- i. Valid Trade License
- ii. Valid P Tax
- iii. Valid Pan Card
- iv. Valid GST Registration
- v. Companies/Labour Co-Operative/Partnership firms/Shop/Authorised Dealer, copy of Registration/In-corporation certificate, Trade License, GST, and PAN Card must be provided.

The Tender Evaluation Committee appointed by UDZP will determine the eligibility of each bidder on the basis of the bid documents submitted by the bidder.

Bids are to remain valid for a period not less than 360 days after the last date for bid submission as specified in this NIT. The bidders shall have to furnish a declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized.

The amount quoted by a bidder in its Bid shall be include of all rates, levies and taxes as applicable at the time of payment. There shall be no sum payable on any head to the successful-bidder by UDZP. GST and other applicable rates and cess, will be claimed by UDZP in its bill/ invoice to the Successful Bidder and will be disbursed accordingly by the Successful Bidder

The successful bidder if fails to comply with the terms and condition stated herein as well as in the agreement will be rejected and the next bidder will be offered the contract on preferential basis.

Joint Ventures will be allowed as per the "MEMORANDUM" vide No. 311-W(C)IM-132/15 dated. 28.03.2018.

There shall be no provision of Arbitration.

No payment shall be made in advance.

Lowest bidder will supply the items within 03 (three) days.

Payment will be made as per availability of fund.

The Tender Selection Committee, Uttar Dinajpur Zilla Parishad reserves the right to accept or reject or cancel any or all prequalification documents without assigning any reasons whatsoever and not bound to accept the lowest rate without assigning any reasons thereof.

One percent cess under W.B. Building and other Construction Workers (Regulation of Employments & condition of Service) Welfare cess Act, 1996 will be deducted from the bill(s).

23.07.26.

District Engineer,

Uttar Dinajpur Zilla Parishad.

Dated 24/07/2026

Memo.No. 1587 1(10) /UDZP

Copy forwarded for information and necessary action:

1. The Sabhadhipati, U/Dinajpur Zilla Parishad.
2. The District Magistrate, U/Dinajpur & Executive Officer, U/Dinajpur Zilla Parishad.
3. The Sahakari Sabhadhipati, U/Dinajpur Zilla Parishad.
4. The Additional Executive Officer, U/Dinajpur Zilla Parishad.
5. The Karmadhakshya, P.K-O-P. Sthayee Samity, U/Dinajpur Zilla Parishad.
6. The Secretary, U/Dinajpur Zilla Parishad.
7. The F.C. & C.A.O, Uttar Dinajpur Zilla Parishad.
8. The Assistant Engineer, U/Dinajpur Zilla Parishad.
9. The DIA, U/Dinajpur Zilla Parishad, is directed to upload the tender documents including NIT in the official website of this Zilla Parishad (i.e. www.udzp.in)
10. Notice Board of Uttar Dinajpur Zilla Parishad.

23.07.26.

District Engineer,

Uttar Dinajpur Zilla Parishad.

Annexture-I

Sl no	Item description	Brand	Unit	Rate
1	12A Toner	Frontech/HP	Per Pc	
2	Computer Cartridge	88A Frontech	Per Pc	
3	Computer Cartridge HP 119A (Black)	HP	Per Pc	
4	Computer Cartridge HP 119A (Cync)	HP	Per Pc	
5	Computer Cartridge HP 119A (Yellow)	HP	Per Pc	
6	Computer Cartridge HP 119A (Magenda)	HP	Per Pc	
7	Computer Cartridge HP 77A (MPFM229DW)	HP	Per Pc	
8	Mouse	HP	Per Pc	
9	Quick Heal Total Security (10 user)	3 years	Per Pc	
10	Pendrive 8 GB	HP	Per Pc	
11	Pendrive 16GB	HP	Per Pc	
12	Pendrive 32GB	HP	Per Pc	
13	UPS 12 Volt 650 PS	HP	Per Pc	

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