

**OFFICE OF THE RAIGANJ PANCHAYAT SAMITY**  
**RAIGANJ;UTTAR DINAJPUR**  
 NOTICE INVITING TENDER NO.48 /RPS/EO/2020-21 (1<sup>st</sup> CALL)  
NOTICE INVITING PRE-QUALIFICATION-CUM TENDER (TWO COVER SYSTEM)

Memo. No.275/RPS/EO

Dated:30/07/2020

The Executive Officer-Raiganj Panchayat Samity, invites e-tender for the supply work detailed in the table below from the Authorized Dealers of recognized company concern.. (Submission of Bid through *online*).

**1. List of schemes (Supply of Materials): Annexure-I**

**ANNEXURE-I**

| Sl.No. | Name of the work  | Project Cost (in Rs.) | Earnest Money (in Rs.) | Chargeable Head        | Participati on Charge (in Rs.) | Time allowed for completion |
|--------|---|-----------------------|------------------------|------------------------|--------------------------------|-----------------------------|
| 1      | KNAPSACK SPRAYER -16 Lts. Capacity. ISO 9001 COMPANY EICHER/HARVEST/MASAND .Qnty. 1000 Nos.@Rs.1750.00 each | 4457100.00            | 89142.00               | 4 <sup>th</sup> S.F.C. | 9000.00                        | 15 DAYS                     |
| 2      | PUMP SET- WP 30 K ,6.5 HP KEROSENE WATER PUMP SET COMPANY: MASAND SHAKTI Qnty. 214 Nos. @ Rs.12650.00       |                       |                        |                        |                                |                             |

2. In the event of e-filling, intending bidder may download the tender documents consisting of this NIT, WB Form No.2908,BOQ etc. from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of the Earnest Money and Participation Charge should be deposited in favour of the E.O.-Raiganj Panchayat Samity, payable at Bank Of Baroda, Raiganj, West Bengal. **Account Number-40110100007258, IFSC-BARBORAIGAN** (Fifth character is zero) as per Date & Time Schedule and also to be documented through e-filling. The documents submitted by the bidders should be properly indexed & digitally signed.

**3. Eligibility criteria for participation in tender:**

- i) All Bidders Up-Load the following Documents in Original (1)Trade License (2) Pan Card (3) Professional Tax receipts Challan for the current year (4) GST Enrollment to be accompanied with the Technical Bid document. (5) Current Income Tax (SaraI) Acknowledgement Receipt (6) Notarized Declaration (7) Earnest Money (8) Participation Charge receipt (9) Company Authorized Dealers Certificate Etc.
- ii) Joint Ventures will not be allowed.
- iii) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
- iv) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

4. **Constructional Labour Welfare Cess @ 1.00%** of cost of construction will be deducted from every R/A bill of the selected agency, GST as per Govt. norms, Royalty & all other Statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

5. **No Mobilization Advance and Secured Advance will be allowed.**

6. Bids shall remain valid for a period not less than 120 days from the last date of submission of Financial Bid/Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

**8. Date & Time Schedule:-**

| Sl. No. | Particulars   | Date & Time                       |
|---------|---|-----------------------------------|
| 1       | Date of uploading of NIT and other documents  | 03.08.2020 (upto)                 |
| 2       | Date of start of downloading the documents, etc.  | 04.08.2020 from 5.00 P.M.         |
| 3       | Date of start of submission of Technical Bid and Financial Bid.   | 04.08.2020 from 5.00 P.M.         |
| 4       | Date of closing of downloading the documents, etc.  | 25.08.2020 at 2.00 P.M.           |
| 5       | Date of Closing of submission of Technical Bid and Financial Bid  | 25.08.2020 up to 4.00 P.M.        |
| 6       | Last Date & Time of submission of cost of Earnest Money and Participation Fees in favour of the E.O.-Raiganj Panchayat Samity payable at Bank Of Baroda, Raiganj, West Bengal. Account Number-40110100007258, IFSC-BARBORAIGAN (Fifth character is zero). | 25.08.2020 upto 12.00 noon.       |
| 7       | Date of opening of Technical Bid at office of the B.D.O. /E.O.,in presence of Tender Committee- Raiganj Panchayat Samity  | 28.08.2020 at 5.00 P.M. & ONWARDS |
| 8       | Date of uploading the list of technically qualified bidder  | To be informed later on           |
| 9       | Date of opening of Financial Bid at the office of the B.D.O. / E.O.,in presence of Tender Committee-Raiganj Panchayat Samity.   | To be informed later on           |

9. There shall be no provision of Arbitration.

**Qualification Criteria:-**

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- a) Financial Capacity
- b) Technical Capability comprising of personnel & equipment capability
- c) Experience

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith.

The Executive Officer, Raiganj Panchayat Samity reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.

**10. Special Terms and Conditions**

- 1] The undersigned is not bound to accepted tender papers of all the applicants. Decision of the undersigned regarding accept of quotation papers is final.
- 2] Time is the essence of contract. The successful Supplier/Suppliers must complete the Supply work within the time specified for completion. No extension of the time will be allowed except in special case. If any Supplier/Suppliers fails to complete the supply work within the stipulated time the Supply order issued in his favour will be cancelled without assigning any reason thereof.
- 3] The successful Quotationer will have to start the supply work within Seven days from the date of issue of Supply order. And will have to complete the Supply work within the time allowed for completion.
- 4] Acceptance of the lowest Quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason.

- 5] This notice shall form part of terms and conditions of Quotation and Quotationers shall be bound to abide by them.
- 6] The supplied materials of below quality will be rejected out-right by the undersigned without assigning any reason and those to be replaced by the supplier at his own cost and responsibility and must be as per manufacturers specification.
- 6] The supplied materials must be of Indian Standard specification and as per Schedule(Submitted by the Quotationer/Supplier) no below quality materials allowed.
- 7] Payment may be made as per measurement of materials and after consumption of materials.
- 8] Supply of materials at site time to time as per requirement and direction of the undersigned.
- 9] Guarding of all materials at site being made by the supplier at his/her own cost. No extra payment being made for this purpose.



Executive Officer  
Raiganj Panchayat Samity  
Raiganj : Uttar Dinajpur

Memo. No.275/1(43)/RPS/EO

Dated:30/07//2020

Copy forwarded for wide circulation and taking necessary action to:

1. The Sabhadhipati, Uttar Dinajpur Zilla Parishad for her kind information.
2. The District Magistrate, Uttar Dinajpur for his kind information.
3. The Additional Executive Officer, Uttar Dinajpur Zilla Parishad for his kind information.
4. The Sub Divisional Officer, Raiganj, Uttar Dinajpur for his kind information.
5. The Chairman, Raiganj Municipality for his kind information.
6. The Sabhapati, Raiganj Panchayat Samity for his kind information.
7. The Opposition Leader-Raiganj Panchayat Samity.
8. The Karmadhakhya, PKOPSS, Raiganj Panchayat Samity , for his kind information.
- 9-17. The Block Development Officer, (ALL), Uttar Dinajpur for information with a request to wide publicity of the same.
- 18-31. The Pradhan, (All) Gram Panchayat, Raiganj Block for his/her kind information & with a request to wide publicity of the same.
- 32-33. The Jt. Block Development Officer, Raiganj, Uttar Dinajpur for information and taking necessary action
34. The I C, Raiganj PS with a request to deploy adequate force on the dates mentioned in NIT to ensure smooth completion of the entire process.
- 35-38. The Jr. Engineer BPC & A-I, RWP & RWS, Raiganj Dev. Block for information and taking necessary action.
39. The DIA, UDZP for uploading the same in the website of Zilla Parishad.
40. The District NIC Centre for uploading the same in the District Website.
41. The Head Clerk-cum-Accountant, Raiganj Development Block for taking necessary action.
42. The Cashier cum store keeper of this office-information for received the materials
43. The Office Notice Board of Raiganj Development Block.



Executive Officer  
Raiganj Panchayat Samity  
Raiganj : Uttar Dinajpur

**FORM- I**  
**STRUCTURE AND ORGANISATION**

A.1 Name of applicant :

A.2 Office Address :

Telephone No. :

Fax No. :

Email ID :

A.3 Name and address of Bankers :

A.4 Attach an organization chart showing the

Structure of the company with names of  
Key personnel and technical staff with  
Bio-data.

:

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title  
and capacity in which application is made.**

**AFFIDAVIT – “Y”**

(To be furnished in Non – Judicial Stamp paper of a appropriate value duly notarized)

N.I.e.T.(Q) No. \_\_\_\_\_ SI No. \_\_\_\_\_ OF 2020-21 OF THE Executive Officer , Raiganj Panchayat Samity

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners had been debarred to participate in tender by any directorate of Govt.work during the last 5(five) years prior to the date of this NleT/NIT.
3. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners have failed to executed more than one works contract under any Govt. Department and that neither our firm \_\_\_\_\_ nor any of its constituent partners was terminated by any sub-rule under clause of standard Bidding Documents by the Engineer-in-Charge/ Employer during last 3(three) years.
4. Certified that I have access to or have available liquid assets (aggregate of working capital, cash-in-hand, uncommitted Bank Guarantees) and/or credit facilities not less than 10% of the estimated cost put to tender. In this respect, I have attached necessary documents with this application. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
5. The under-signed understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
6. Certified that I have applied in the tender vide *NleT no \_\_\_\_\_ of 2019-2020, Sl. no. \_\_\_\_\_* in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.
7. The under-signed also hereby certifies that the Bid shall remain valid for a period not less than 120 (One Hundred twenty) days, after the dead line date for Bid submission.
8. I, the under-signed, declare that all the statements made in the attached documents are true and correct.
9. Certified that required machineries for the works under this NleT will be installed at the working site within 10(Ten) days from the date of issue of Work Order.
10. I / we do hereby certify that I shall bring all requisite equipments for all the items of works as per relevant IRC / ISO codes of practice and as per BOQ and as per direction of the Engineer-In-Charge at the time of execution of work at site even if upon Technical evaluation I am declared as “qualified” without having all the requisite equipments at the time of submission of tender.
11. I, the under-signed do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc. accordingly tender will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860 along with section-71 & section-73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature, name and designation

of Authorised Signatory  
For and on behalf of  
(Name of the Applicant)