

**UTTAR DINAJPUR ZILLA PARISHAD,  
KARNAJORA, RAIGANJ**

**NOTICE INVITING TENDER (NIT)**

**NIT NO: 463 /UDZP/2020-21**

**Memo.No.**

**688/Available Fund- (2020-21)/UDZP**

**DATED: 12 Feb / 2021**

**1. The Additional Executive Officer, Uttar Dinajpur Zilla Parishad on behalf of Uttar Dinajpur Zilla Parishad invites the percentage rate bids, in electronic tendering system, for the following work from the eligible and approved contractors registered in the web-site [www.wbtenders.gov.in](http://www.wbtenders.gov.in)**

**List of Schemes:**

<b>NAME OF THE WORK</b>	<b>PROJECT COST (In Rs.)</b>	<b>EARNEST MONEY (Rs.)</b>	<b>Participation Charge( In Rs.)</b>	<b>TIME ALLOWED FOR COMPLETION</b>
Internal Decoration of Conference hall in Second Floor of Z.P. Administrative Building at Karnajora, Raiganj, Uttar Dinajpur	2283336	45667	Rs.3000/-	30(thirty ) Days including rainy season

**2. Date of release of Invitation for Bids through e-procurement: 12-Feb-21 (dd/mm/yyyy).**

**3. Participation Charge and EMD::** For all bidders required to submit the requisite Participation Charge and EMD as mentioned in above table using the online payment mode. Accordingly, the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway the option of RTGS/NEFT through Bank A/C in any Bank have to procure with the payment gateway of ICICI Bank by the e-procurement portal through web services. As a prequalification documents, the Participation Charge and EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank Refund / settlement process of EMD [ as per order no:-3975-F(Y) Dated 28.07.2016 of Finance Dept., Govt. of W.B.]

**4. Availability of Bid Document and mode of submission:** The bid document is available online and bid should be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in [wbtenders.gov.in](http://wbtenders.gov.in) may obtain the same from the website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

**5. Digital signature is mandatory to participate in the e-tendering.** Bidders already possessing the valid digital signature issued from authorized CAs can use the same in this tender.

**6. Last Date/Time of receipt of bids through e-tendering: 24-Feb-21 (dd/mm/yy) upto at 16.00 hours**

**7. Only online submission of bids is permitted, therefore; bids must be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The technical qualification part of the bids will be opened online at at 16.00 hours (time) on 26-Feb-21 by the authorized officers. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.**

8. The bids for the work shall remain valid for acceptance for a period not less than 120 (One Twnty) Days after the Opening of Financial Bid. The bidders shall have to furnish a declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized.

9. Bidders may bid for any one or more of the works mentioned in the Table above. To qualify for a package of contracts made up of this and other contracts for which bids are invited in the same NIT, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.

10. Other details can be seen in the bidding documents. The Employer shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

#### **11. Eligibility criteria for participation in tender:**

i) The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (five) years prior to the date of issue of this Notice at least one work of supply work under authority of State/Central Govt. Central/State Government undertaking/Statutory Bodies and having 60 (sixty) percent of the estimated amount put to tender. Estimated amount, Tendered Amount, Actual date of completion of the project detail address for communication must be indicated in the Credential Certificate.

Credential: Scanned copy of work credential issued in favour of the contractor/bidder as detailed below:  
In case of execution of supplementary/substitute supplementary items having values more than 30% of BOQ, final gross value of bill (without contractual rates) including such supplementary/ substitute supplementary items may be considered to ascertain similarity in nature of work and authenticated copy of such bills may be uploaded, if made available and desired by the bidder.

ii) The prospective bidders shall have in their full time engagement experienced technical personnel, with the sufficient knowledge of PERT/CPM, the minimum being one Civil Engineering Degree holder and one Civil Engineering Diploma holder (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evolution).

iii) Each bidder should have achieved a minimum financial turnover (60% of amount put to tender) in any one year during the last five years in the same name and style (certified by Chartered accountant) and at least 50% of which is from Civil works.

iv) Pan Card, Professional Tax receipt Challan for the year 2019-20, valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017. Current Income Tax (Saral) Acknowledgement Receipt (for assessment year 2018-19) to be submitted.

Contd..P/3

v) "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017".

vi) The prospective bidders should own or arrange through lease hold agreement the required plant and machineries of prescribed specifications. Conclusive proof of ownership (Tax Invoice, Way Bill, Delivery Challan, incorporation in the Balance Sheet as fixed asset) for each plant and machineries in working condition shall have to be submitted. If necessary, authority/evaluation committee may inspect plant and machineries physically or call for the original documents as proof of Ownership in favour of the owner/lessor of the same. Plant machineries should be own or arrange through lease hold agreement by the Applicant.

vii) Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. along with other relevant supporting papers.

viii) Joint Ventures will be allowed as per the "MEMORANDUM" vide No. 311-W(C)1M-132/15 dated.28.03.2018

ix) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.

x) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered by the Notary.

xi) Evidence of access to line (s) of credit availability of other financial resources/ facilities (each 10 (ten) percent of the contract value) certified by bankers (certificate being not more than 3(three) months old).

**12. Successful tenderers will be required to observe the following conditions strictly :**

(a) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

(b) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.

(c) All liabilities arising out of engagement of workers are duly met before submission of bills for payment.

If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

13. The successful bidder shall establish field testing laboratory equipped with requisite instruments in conformity with relevant code of practice and technical staff according to the requirements of works to be executed.

14. Constructional Labour Welfare Cess @ 1.00% of cost of construction will be deducted from every bill of the selected agency, GSTIN, Royalty all other Statutory levy/Cess will have to be borne by the contractor the rate in the schedule of rates inclusive of all the taxes cess stated above.

**15. No Mobilization Advance and Secured Advance will be allowed.**

16. Agencies shall have to arrange required land for installation of plant machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.



There will be "Defect Liability Period" as stated in bidding documents and the security deposit will be released to the contractor after that.

18. The Additional Performance Security shall be submitted by the successful bidder in the form of Bank Guarantee from any Scheduled Bank @ 10% of the tendered amount if the accepted bid value is 80% or less of the Amount put to

19. There shall be no provision of Arbitration.

20. Requirement of Principal Machineries and laboratories equipments (as per the work requirement) which must be possessed either owned leased by the tenderer are indicated below

Machinery Required:-

1) Road Roller, 2) Tar Boiler and 3) Other necessary equipments plants required.

21. Qualification Criteria:-

The Tender Inviting Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- a) Financial Capacity
- b) Technical Capability comprising of personnel equipment capability.
- c) Experience

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith. It I remainder that last Date/Time for receipt of bids through e-tendering: 24-Feb-21 At 16.00 PM

22 Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to total bid value.

**Assessed Available Bid Capacity= (A\*N.M-B)**

Where

A= Maximum value of civil engineering works executed in any one year during the last five years( updated to the price level of the last year at the rate of 8 percent a year) taking into account the completed as well as works in progress

N= Number of year prescrivbed for completion of the works for which bids are invited (period up to 6 montghs to be taken as 1/2, more than 6 months upto 12 months as 1, more than 12 months upto 18 months as 1.5 and more than 18 months upto 24 months as 2).

M=3

b= Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of the Executive Engineer or equivalent.

**The Additional Executive Officer, Uttar Dinajpur Zilla Parishad reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.**

**The intending bidders are requested to inspect the proposed work sites before quoting their rates.**

*Handwritten signature and date 12/02/21*

**Additional Executive Officer,  
Uttar Dinajpur Zilla Parishad.**

*Handwritten mark*

**Important Date Time:-**

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|--|-----------|---|
| 1. Date of Uploading of NIT and other Documents  | 12-Feb-21 |   |
| 2. Date of start downloading the documents etc   | 12-Feb-21 | at 16.00 hour   |
| 3. Date of start of submission of Technical Bid and Financial Bi   | 12-Feb-21 | at 16.00 hour   |
| 4. Date of closing of downloading the documents etc.   | 24-Feb-21 | at 16.00 hours  |
| 5. Date of closing of submission of Technical Bid and Financial Bid  | 24-Feb-21 | at 16.00 hour   |
| 6. Date of Opening of Technical Bid at Office of the Additional Executive Officer, Uttar Dinajpur Zilla Parishad.  | 26-Feb-21 | at 16.00 hours  |
| 7. Date of Date of uploading the list of tchnical qualified bidder:v   |           | To be infomed at the time of Technical Bid Evaluation |
| 8. Date of Opening of Financial Bid at Office of the Additional Executive Officer, Uttar Dinajpur Zilla Parishad.: |           | To be informed latter on                              |

N.B.- Date of opening of Technical Bid / Financial Bid is to be considered the next working day if the date specified is a holiday or any bandh.

Memo.No. /1(15) /Available Fund/UDZP

DATED

Feb 2021

Copy forwarded for information necessary action to:

- 1.The Sabhadhipati, U/Dinajpur Zilla Parishad.
- 2.The District Magistrate, U/Dinajpur Executive Officer, U/Dinajpur Zilla Parishad.(Confidential Section)
- 3.The Sahakari Sabhadhipati, U/Dinajpur Zilla Parishad.
- 4.The Karmadhakshya, Purta Karya-O-Paribahan Sthayee Samity, U/Dinajpur Zilla Parishad.
- 5.The Secretary, U/Dinajpur Zilla Parishad.
- 6.The Financial Controller Chief Accounts Officer, U/Dinajpur Zilla Parishad.
- 7.The District Engineer, U/Dinajpur Zilla Parishad.
- 8.The Deputy Secretary, U/Dinajpur Zilla Parishad.
- 9.The Sabhapati, Karandigi /Kaliyaganj/Raiganj/Hemtad/Itahar/G-I/G-II/Islampur/Chopra Panchayat Samity, U/Dinajpur.
- 10.The Block Development Officer, Karandigi /Kaliyaganj/Raiganj/Hemtad/Itahar/G-I/G-II/Islampur/Chopra, U/Dinajpur.
- 11.The DIA, U/Dinajpur Zilla Parishad with a request to upload the NIT and other documents in the website(www.udzp.in) of Zilla Parishad website of P RD Deptt. <http://wbtenders.gov.in>
- 12.The Accountant, U/Dinajpur Zilla Parishad.
- 13.Notice Board.

  
Additional Executive Officer,  
Uttar Dinajpur Zilla Parishad.

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