

**OFFICE OF THE PRODHAN**  
**BANGALBARI GRAM PANCHAYAT**  
At- Nurpur, P.O. :- Bangalbari, P.S. :- Hemtabad, Dist. :- Uttar Dinajpur

*O/c*

Memo No. :- 142/ BGP/ 2021

Date :- 22/06/2021.

**Name of fund -PBG SFC OF 2020-2021**

**A. Preface :-**

On behalf of Bangalbari Gram Panchayat Artho-O-Parikalpana-up-samity meeting held on Dated -19/02/2021 to decided the sealed tenders on percentage rate basis are hereby invited by the undersigned in prescribed forms of **Bangalbari Gram Panchayat** from the enlisted contractors of eligible class, registered Co-operative Society formed by unemployed Engineers and Labour Co-operatives or bonafied outsider for execution of the following works.

**B. Schedule :-**

SL. NO.	NAME OF THE WORK	ESTIMATE AMOUNT PUT TO TENDER ( Rs. )	EARNEST MONEY ( Rs. )	TIME ALLOWED FOR COMPLETION
1	Construction of RCC Drain from Sarif house towards Zakir house at Laxmidanga Sansad, Activity Code-34242550	309383.00	6200.00	15 DAYS

**C. Application :-**

1. The last date for submission of applications for seeking Tender Papers is 13/07/2021 before 3.00 pm. Agency have to submit their separate application along with necessary documents (self attasted) for separate memo and separate serial number of work.
2. Certified copies of the following documents are to be enclosed along with the application and the original are to be shown at the time of purchase of Tender Papers.
  - i) Valid Trade License, PTCC, IT , PAN with last three years Income Tax Return, GST IN etc.
  - ii) Credential 60 % of Experience for execution same type of work under any Govt. Deptt. or local self Govt. authority.
  - iii) Valid registration certificates in case of Farm / Engineers and Labour Co-operatives society.
  - iv) Partnership deed in the case of Registered company or relevant part of the constitution in the case of registered Co-operative Societies
  - v) In the event of the application being submitted by a firm, it must be signed separately by each member of the board of directors / partners or in the event of absence of any partner, it must be signed on his / her behalf by a person holding a power of attorney authorizing him / her to do so .
- 3) INTENDING TENDERERS SHOULD APPLY, SEEKING TENDER PAPER, FOR SIMILAR NATURE OF WORK.

**D. Issue of Tender Paper :-**

- i) Last date of issuing of Tender Documents is 15/07/2021, before 04.00 pm.
- ii) For getting the Tender Documents, the eligible applicants should deposit the requisite value (non-refundable) of Tender Documents @ Rs 250.00 / Rs. 500.00 (Rs. 250.00 FOR UP TO TENDER AMOUNT Rs.200000 & @ Rs. 500.00 for above tender Amount 200000.00) specified below per set to this office in cash on 15/07/2021 upto 04.00 P.M
- iii) Earnest money noted against the work @ 2 % of the value of the work will have to deposited in the form of Bank D.C.R. / by Cash payable in favour of Prodhana, Bangalbari Gram Panchayat. The earnest money will be converted into security money after acceptance. Balance 10% security money will be deducted from the bill.

**E. Date of Submission of Tender:-**

- i) Last date of submission of Tender will be on 16/07/2021 up to 01.00 pm.
- ii) The tender must be submitted in sealed cover superscripting the NIT no, name, address of the tendere and the tender should be submitted in the tender box on the date and within the time stipulated without fail.

**F. Date of opening of Tender :-**

Tenders so received on 16/07/2021 will be opened on the same day at 03.00 pm. In presence of the available tenderers.



### **G. Special Terms and conditions :-**

- 1 ) The rate should be quoted in percentage both in figures as well as in words.
- 2 ) Incomplete tender will be rejected summarily. The Successful tenderers will have to execute a formal agreement on a Non-Judicial stamp worth Rs. 10 /- within 10 working days from the date of issue of work order.
- 3 ) Time is the essence of contract. The successful contractor must complete the work within the time specified for the completion. No extension of the time will be allowed except on special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favor will be cancelled without assigning any reason therefore. The undersigned may also proceed to get the balance work completed by any other means including through other contractor. The excess expenditure if any due to such a step would be recoverable from the unpaid bills, security deposit of tenderer. This is apart from any other penal measure the undersigned may take, including blacklisting of the contractors and forfeiture of earnest money.
- 4 ) Audit report of last financial year will have to submit in case of Engg. Co.op society and labour co.op.societies. The tender forms are to be received by the chairman or secretaries or any member of the society having proper power of attorney. No tender form will be handed over to any other. Credential of similar types of works will have to be produced in case of Engg.-co-op and Labour co- op.
- 5 ) All works have to be done according to specification and drawing approved by the authority and as per direction of Pradhan of Marikur Gram Panchayat.
- 6 ) No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
- 7 ) Before starting the work the work site must be dressed and cleaned by cutting the sorts of jungle shrubs etc. for which no extra payment will be made.
- 8 ) Before starting the work the work site must be dressed and cleaned by cutting the sorts of jungle shrubs etc. for which no extra payment will be made.
- 9 ) The contractors who will not submit tender paper or don't return the same before the date and time of dropping after receiving the same, will not be allowed to participate in two consecutive tenders.
- 10 ) Acceptance of the lowest tender is not obligatory and the under signed reserves the right to accept / reject any or all the tenders without assigning any reason what so ever also to split up tendered work to more than one contractor in the interest of the scheme execution.
- 11 ) This notice shall form part of the terms and conditions of tender and tenderer shall be bound to abide by them.
- 12 ) All rates shall be inclusive of all charges, royalty, tollcharge, carriage etc.
- 13 ) The successful tenderer will have to start the work within seven days from the date of issue of work order after execution of formal agreements as per rule and will have to complete the work within the time allowed for completion.
- 14 ) Amalgamation of unemployed Engineers co-op & Labour co-op in any form should not be allowed towards counting of eligibility in participation of tender.
- 15 ) Before Submission of Tender the contractor must visit the work site to judge the local condition from all corners and no plea / complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the worksite.
- 16 ) All the working tools and plants and implements required for the work are to be arranged and supplied by the successful tenderer, at his own cost.
- 17 ) If the last date of submission of tender is declared as holiday, the tender will be received up to next working day & will be opened immediately afterwards as usual.
- 18 ) The tender received after the due date and time and any change in quotation after opening will be outrightly rejected Marikura Gram Panchayat. Will not be responsible for the loss of tender from or for the delay in the postal transit.
- 19 ) Fixing of informatory signboard & taking of photographs at the own cost & effort of the successful tenderer are precondition of this tender. This end will make no extra payment to these effects to the contractors.
- 20 ) The contractor should fix of informatory signboard at a visible point at the sight of work before commencement of the work as per instruction of the undersigned.



21 ) The contractor should take photograph of the work three phases first before commencement of the work by affixing signatory board. Second during execution of the work and finally after completion of the work at his own cost & effort and submit all the photographs to this office periodically.

22 ) In addition to the normal deductions towards taxes, royalties etc, from the bills being paid to the contractors against the work being executed, deduction of additional amount regarding cess @ 1% of the bill value will be made towards the " Building and other construction works welfare cess Act " as per order of the finance deptt. Govt. of West Bengal.

23 ) Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory condition and ESME (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.

24 ) After completion of work Tenderer must submit Tax Invoice for claim of Bill

25 ) Bill will be paid with adding GST & CESS only as applicable.

\*\*\*\* The Prodhhan, Bangalbari Gram Panchayat Deserve the right to accept or to reject any or all tenders and can distribute a part or whole of any work without assigning any reason.

*Shyam*  
Prodhhan  
No.-5 Bangalbari G.P.  
Bangalbari, U/Dinajpur  
Nurpur, Bangalbari, Hemtabad, U/D.

Memo No. :- 142 (8)/ BGPI/ 2021

Date :- 22/06/2021.

Copy forwarded for kind information to: -

- 1) The Honourable Sabhadhipati, Uttar Dinajpur Zilla Parisad
- 2) The Respected District Magistrate, Uttar Dinajpur District
- 3) The Respected Sub-Divisional Officer, Raiganj Sadar, Karnojora, Uttar adinajpur.
- 4) The Respected Block Development Officer, Hemtabad Development Block
- 5) ISGPP Cell, Uttar Dinajpur.
- 6) The Librarian, Bangalbari Library
- 7) The Office Notice Board.
- 8) NEWS PAPER

*Shyam*  
- Prodhhan  
No.-5 Bangalbari G.P.  
Bangalbari, U/Dinajpur  
Bangalbari Gram Panchayat  
Nurpur, Bangalbari, Hemtabad, U/D.