



OFFICE OF THE  
BHATUN GRAM PANCHAYAT

VILL+P.O-BHATOL HAT, P.S-RAIGANJ, DIST-UTTAR DINAJPUR

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2254  
18.08.21

Memo Mo- 240/BGP/21

Dated- 17-08-21

NOTICE INVITING TENDER

For and on behalf of the Bhatun Gram Panchayat, the Pradhan Bhatun Gram Panchayat invites tenders through E-tendering /off-line for the following Works by two folder system. The applicant in the same nature and type as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% (Sixty Percent) of the work in a single contract within last 3 (three) financial years from the date of issue of this NIT in any Government/Semi Government /Undertaking /Autonomous bodies /Statuary bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal.

The Tenders shall be available for viewing in our website UDZP or <http://wbtenders.gov.in>

Name of the Scheme	Source of Fund	Site of Work	Estimated Cost (₹)	Earnest Money (Rs)	Period of Completion	Cost of Participation Charge (₹)	Required credential
Construction of Ladies Toilet at G.P Office	CFCG,(Basic Grant)	G.P office	619976.00	12400	90 days	750	Minimum 60 % of Estimated Value

Intending bidders may download tender documents from e-procurement portal of Government of West Bengal portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) for online tender and for offline tender UDZP portal. They should take tender form from GP office by hand /Courier service for off-line bid.

The pre-qualification and bid documents duly filled and digitally signed in all respect may be Submitted on-line/off-line through mentioned e-Portal/by hand/Courier.

Gram Panchayat does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam or any other causes etc. for on-line bidding or offline bidding. Cost of Pre-qualification and bid document is as stated in the above table for online bids/off-line bids.

**Critical Dates:**

S/L	Particulars	DD	MM	YYYY	Hours
1	Publishing date	18	08	2021	1500
2	Publishing download/Sale Start Date	18	08	2021	1500
3	Document download/Sale End Date	25	08	2021	1500
4	Bid Submission Start Date	18	08	2021	1500
5	Bid Submission End Date	25	08	2021	1500

6	Last Date of Submitting Tender Cost & Earnest Money	27	08	2021	1500
7	Bid Opening Date (Technical)	28	08	2021	1100
8	Bid Opening Date (Financial)	After completion of Technical Evaluation			
9	Place of Opening Bid	Bhatun Gram Panchayat			

**Terms & Conditions:-**

1. GST included in the Estimated Cost that does not mean that the Contractor is eligible for receive GST.If contractor is unable to submit proper GST Tax invoice and other related necessary documents, the included GST will not be paid to Contractor.
2. No separate intimation will be given unless the above dates are changed.In case of change of dates , due intimation will be given on line. No individual intimation will be given.
3. The undersigned reseves to right to accept or reject any or all application received without assigning any reason to any applicant.
4. The attending tenderers or their Authorised representative may remain present at the time of opening tender.
5. If the last date of submission & date of opening of tender as holiday, the tender will be received & opened on the next working day at the same time and venue.
6. The intending bidder shall deposit the Cost of Bid Documents and Earnest Money as specified in the tables above at Gram Panchayat in form of Cash or Demand draft drawn on Nationalized Bank or Scheduled Bank in favour of "The Pradhan,Bhatun Gram Panchayat" payable at Bhatol within the last date as specified above.

The bidder may also deposit the both amount directly through RTGS to the designated bank within the last date as specified above.

Cost of Bid Documents & Earnest money should be deposited separately in the account.

The bidder must deposit Cost of Bid Documents & Earnest Money to the Gram Panchayat Office or to the designated bank account within the stipulated time as stated above ,otherwise bid will not be accepted.

**Bank details:-**

BANK-BGVB	BRANCH-BHATOL HAT
A/C No-5093011001088	IFSC-UTBIORRBBGB

7. No special preferences in respect of Earnest Money , Security Deposit etc. Will be given to any Co Operative Society/Government owned Company /Government Undertaking /Corporation/Engineering Co Operative etc. In other words , all participating Bidders will be treated on equal basis only and no favourable /Special considerations will be accorded to any bidders. Any bid not accompanied by an acceptable bid security shall be rejected outright as non-responsive.

8. The earnest money of un successful bidders will be returned as promptly as possible , after issuance of Work Order to the successful bidder.

9. The Earnest Money of the successful tenderer shall be treated as part of security deposit and balance amount of security deposit to reach it to 10% of the total value of the work as quoted by him will be deducted from every running payment (not exceeding two including the final bill) made to the contractor on account of work done. The whole amount of security deposit will be retained for a period of six (6) months in case of civil structural works and three (3) months in all other cases from the date of completion of the work.

10. The bidder should quote rates in absolute numerical values (both in figure & words) and percentage against the estimated cost. The quoted amount must be written or typed neatly. Corrections if any should be properly authenticated. Scheme wise separate comparative analysis will be made.

11. All quoted amount should be inclusive of all charges including the carriage charge up to the site of work, loading & unloading charges, royalty, toll all duties, taxes and other levies. No additional claim will be entertained for any increase in railways freight , market price, carriage charges ets.

12. The tender should be submitted in two cover as described below. The financial bid shall be opened after security of all documents submitted by the bidders in 1<sup>st</sup> Cover and at least three qualified bid received.

Cover	Contents
1 <sup>st</sup> Technical Cover	The Bidder should submit self attested scan copies of the following documents. a. PAN with last three years Income Tax return. b. Professional Tax Registration Certificate with current challan. c. Current year Trade Registration Certificate /Liscence fro local body. d. Valid Credential Certificate of Successful completion of Similar nature of work . e. Scanned copy of Bank Deposit Challan or Receipt copy from Gram Panchayat (Form -5) for cost of bid document. f. Scanned copy of Bank ipt copy fr Deposiot Challan or received copy from Gram Panchayat (Form-5) for Earnest Money g. Any Other relevant documents
2 <sup>nd</sup> Financial Cover	Financial Bid/BOQ

13. Original certificate must be produced by the tenderer during of all documents submitted by the time of the Bid Documents if authority desires. Partnership deed and other relevant papers (in case of farm /company ) should be produced at the time of application if required.

14. The bidder must sign with date at the bottom of every page of all documents submitted by the bidder. Before submitting the bid documents Incomplete Tender will be summarily rejected.

15. All works will have to be done according to specification and drawing approved by the authority and as per direction of Nirman Sahayak of this Office.

16. The bidder is advised to visit and examine the site of works and its surroundings and obtain all information and data for preparing the bid and entering into a contract. No complain about the side

will be entertained afterwards. The costs of visiting the Site and Collection of information and data shall be at the bidder's own expense.

17. Multiple bids (more than one bid by same bidder) and variable rates (two rates of same work by same bidder in a tender) shall be rejected outright. Bidder shall submit only one bid either by himself or as a partner in a joint venture.

18. Bidders may be asked to submit rate analysis for items where the quoted rates are either below or above 5 % than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or un reasonable.

19. No member or employee of a Gram Panchayat or any of their family members or close relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or Sub Contractor.

20. The Quoted rates shall remain valid for a period of 60 (Sixty) days from the date of NIT and the contractor will be liable for execute of work in accordance with the quoted rates or any other terms & conditions as recorded by the bidder.

21. It has to be borne in mind that the payment would be made subject to the availability of fund under appropriate Head-Of-Account.

22. No consumable materials will be supplied to the contractor for any work. Contractor will be responsible for procuring all materials required for proper execution of work at his own cost.

23. Before starting the work , the work site must be dressed and cleared all sorts of Jungle, shrubs etc. For which no extra payment will be made.

24. The successful tenderer will have to start the work within 7 days from the date of receiving work order and have to complete the work within the time specified for completion. No extension of time will allowed except in special situation. If any contractor fails to complete the work within the stipulated time the work order issued in his favour will be cancelled without assigning any reason . A penalty of 1 % of the value of work will be imposed on per day delay, which will be recovered from the security money in realization of such penalty and if there is any additional amount due on this account that shall be realised from the contractor concerned through due process of law. In case of inordinate delay, the undersigned may also proceed to execute the unexecuted work by any other means including through other tender(s). This is apart from any other penal measure, the undersigned may take including blacklisting of the contractor.

25. Successful bidder must execute an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 within 7 days from issuing of Letter of Acceptance from this end and cost of stamp paper will born by him. Failure to execute the contract will lead to automatic cancellation of the bid.

26. Measurement of work will be done as per PWD or I.S or P&RD Specifications.

27. The all materials which is supplied by Contractor for Specified work must be followed by IS Specifications.

28. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.

29. ST,ITDS and the Building and Other Construction Worker's Welfare Cess at the prescribed rate will be deducted at sources.

30. The contractors must obey the Environmental & Social Management Framework guideline i.e. No work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality. As for example no child labour shall be engaged, minimum stipulated facilities to the labours shall be arranged etc.

31. After receiving work order the contractors must keep in close contact with the Nirman Sahayak/Job Assistant of this office to enable him to check the quality & quantity of the supplied materials time to time.

32. Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the Tender without assigning any reason what so ever.

33. The contractor must maintain all the terms and conditions as laid down in the NIT, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his tender shall automatically stand reject and his earnest money shall be forfeited and all the measurable steps will be taken against him as per law.

34. This Tender procedure may be cancelled at any stage without assigning any reason thereof.

copy forwarded:-

1. AEO, UDZP, UID
2. S.D.O, Raiganj Sub Division.
3. B.D.O, Raiganj Div.
4. Notice board.

