



NOTICE INVITING TENDER FOR WORKS CONTRACT  
Section-6.5

OFFICE OF THE NO-3 Durgapur GRAM PANCHAYAT

P.O.-Durgapur, P.S.-Itahar , Dist;- Uttar Dinajpur, State:-West Bengal

NIT No: 1/2023-24/DGP

Memo No: 353/Tied/15<sup>th</sup> FC/DGP

Date. 05/09/2023

The Pradhan of Durgapur Gram Panchayat, P.O.- Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur, State:-West Bengal Notice invite tender for the compact works for the scheme in the table below in Annexure-A (Submission of Bid through Panchayat office ) For Fund- 15<sup>th</sup> FC( 2022-23) Tied  
Annexure-A

Sl No	Name of the work	Source of Fund	Amt. Put to Tender (In Rs.)	Earnest Money (In Rs.)	Cost of Tender Form (In Rs.)	Work completion Period
1	2	3	4	5	6	7
1.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT BHADRATHA SSK , ACTIVITY ID-75942139	Tied(22-23)	57054.00	1141	250	30 Days
2.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT DHARANDA SSK, ACTIVITY ID-75937462	Tied(22-23)	58097.00	1162	250	30 Days
3.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT KAMLAI SSK , ACTIVITY ID-75936039	Tied(22-23)	57054.00	1141	250	30 Days
4.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT PURBA SAKODANGA SSK , ACTIVITY ID-759365335	Tied(22-23)	57054.00	1141	250	30 Days
5.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT TARANCHI SSK , ACTIVITY ID-75935492	Tied(22-23)	57054.00	1141	250	30 Days
6.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT BAMNIGAON SSK , ACTIVITY ID-75937885	Tied(22-23)	57054.00	1141	250	30 Days
7.	INSTALLATION OF WATER SUPPLY UNDER JAL SWAPNA PROGRAMME WITH OVERHEAD TANK AT BHABANITOLA SSK ,	Tied(22-23)	57054.00	1141	250	30 Days

Tender form will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on **14/09/2023 not later 3.00 pm**. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on **14/09/2023 after 3.00 PM**. In presence of the bidders, who may wish to remain present, the Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

### Information to Bidder

1	Last Date of Dropping of application (( on Letter Head along with requisit paper with self attested / certified copy)) in the tender box for purchase of tender form.	Upto 14.09.2023 ( From 11 am To 4 Pm)
2	Last Date & time of Purchase of Tender Form of Eligible Bidder	Upto 14.09.2023 (from 11 AM to 4 PM)
3	Last Date & Time for Dropping of Tender form in the Tender Box.	Upto 14.09.2023 (From 11 AM to 3 PM)
4	Date of Opening of Tender ( In Presence of the Tender Committee & Contractor or their authorised representatives)	On 14.09.2023 (At 3.00 PM)( If Artha-o-Parikalpana Upa Samity Formation )

1. Necessary cost of the **Earnest Money** should be remitted through RTGS/NEFT/DD issued from any nationalized bank / CSP in favour of the "**Prodhan,Durgapur Gram Panchayat, PO.-Bhupalpur , P.S.- Itahar ,Dist;- Uttar Dinajpur "A/C No-5171010001346 ,IFSC-PUNB0RRBBGB.Bank Name -BGVB, Branch-Durgapur**
2. & Non refundable **Tender Form** (mentioned in column no.5) should be remitted through Cash/ Demand Draft issued from any nationalized bank in favour of the "**Prodhan,Durgapur Gram Panchayat" PO.-Bhupalpur , P.S.- Itahar ,Dist;- Uttar Dinajpur "A/C No-5171010001346 ,IFSC-PUNB0RRBBGB.Bank Name -BGVB, Branch-Durgapur** to the office of the undersigned on or before 14.09.2023 upto 3.00 PM hours and same should be documented through offline submit.
3. **\*\*\*\*\* Special Note :**  
The L1 bidder should be submitted physically the hard copy of the document to the office of the undersigned with his acceptance letter of the LO1 within 3 (three) days from the letter of acceptance. Failure to submit the hard copy with the acceptance letter may be construed as an attempt to disturb the tendering process and action will be taken as per law. Vide Memo No :2254-F(Y), Date :24.04.2014 by Finance Department(WB)

### 2. Intending tenderer should have to produced self attested photocopies of credentials as follows:

For first call of NIT

- i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,
- ii) Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than desired value at (i) above.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For 2nd Call of NIT:

- i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- ii) Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no panel action has been initiated against the executing agency, i.e.; the tenderer.

**\*\*Regarding 2nd Call of tender/Retender, the memorandum no: 925-F(Y) dt 14.02.2017 of Finance Department, Audit Branch, Govt of West Bengal, which is available on the website, will be followed.**

For 3rd call of NIT:

- i) Intending tenders should produce credentials of similar nature of work of the minimum value of 20% of the estimated amount put to tender during 5(five) years. Prior to the date of issue of the tender notice; or,
- ii) Intending tenders should produce credentials or one single running work of similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

**Other terms and conditions of the credentials:-**

- i) Payment certificate will not be treated as credential. ;
- ii) Credential certificate issued by the Executive Engineer, or equivalent competent authority of a state Central Government, State/ Central Government undertaking, statutory /Autonomous bodies Constituted under the Central/ Statute, on the executed value of completed running work will be taken as credential. (vide Notification No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Principle Secretary to the Govt. of W.B, P.W.D

**3) Self attested scanned copy of' Pan Card, Trade license, Professional Tax Paid payment Certificate with Challan for the Current year, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act,2017 With Current Chalan , INDIAN INCOME TAX RETURN ACKNOWLEDGEMENT (AY 2020-21, AY 2021-22, AY 2022-23) with Profit & Loss account & Balance Sheet receipt to be accompanied with the Technical Bid document.**

**4) For registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co. - Op. Societies are required to furnish valid Bye Law or societies along with the article of Association and Memorandum, Current Audit Report along with certificate of registration issued by Govt. of W.B Co-opp. Directorate of the concern dist. Of govt. of W.B,, Minutes of last A.G.M. [Non Statutory Documents]**

**5) Registered partnership deed For partnership Firm only) along with power of attorney to sign on the tender document (If required). The limited company shall furnish A) Certificate of incorporation under**

- company act. B) Valid trade license , C) Memorandum and Article of Association , D) Registered power of attorney as per Registration act 1908.
- 6) Joint venture will not be allowed.
- 7) A prospective bidder participating in a single job either individually or as a partner of a firm shall not be allowed to participate in the same job in any other form.
- 8) A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm If found to have applied severally in a single job, all his application will be rejected for that job,
- 9) "Any intending bidders who have failed to execute more than one works contract under any Directorate of this Department and was terminated by any sub rule under clause 3 of Tender Form No 2911 or terminated under any clause of Standard Bidding Document by the Engineer-in-charge / Employer 'during last 3(Three) years will not be eligible to participate in any bid under any Directorate under this Department for another 2(Two) years from the date of imposition of last termination notice by the Engineer-in-charge Employer.
- 10) Additional Performance Security: The Additional Performance Security @ 10% of the Tender amount shall be obtained from the successful bidder, if the accepted bid value is 20% or more than 20% less than the estimated amount put to tender. (Ref: No- 1T-06/2017/444-R/PL dt. 18/04/2017 & Corr. No.1T-06/2017/936-R/PL dt. 23/08/2017 of the Pr Sec., PWD).**
- 11) Constructional Labour Welfare Cess 1 (one) % of cost of construction will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.
- 12) No Mobilization Advance and Secured advance will be allowed. Agencies shall have to arrange equivalent land for installation of Plant & Machineries, (specified for each awarded work, storing of material, labour shed, laboratory etc. at their own cost and responsibility.
- 13) No price preference will be allowed for the work under this NIT ( ref fin no- 8648-F(Y), dt: 12.10.12)
- 14) Bids shall remain Valid for a period 120 (One hundred & Twenty) days from the last date of submission of Financial Bid/ Sealed Bid submission.
- 15) All materials like Cement, steel, Stone etc. will be supplied by the Contractor .
- 16) The Bidder. at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
- 17) Payment of bill will be made according to availability of fund and mode and procedure of payment will be as per Govt. Rules / Govt. Orders.
- 18) Penalty for delays. The Contractor shall ensure that the services are performed in accordance with the specifications and within the stipulated time frame. Performance of duties and obligations under the Contract not completed within the stipulated period for completion will attract a penalty of one percent (1%) of the Contract Price being deducted per day, for each day of delayed performance and**

six percent (6%) of the Contract Price being deducted per day, for each day of delayed performance in cases of Scrap sale/delivery agreements.

## INSTRUCTION TO BIDDERS

### 1. Penalty for suppression / distortion of facts:

If any tender participant fails to produce the original hard copies of the documents (especially Completion Certificated and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tender participant shall be suspended thorn participating in the tenders on e-Tender platform for a 3 (three) years. In addition, his user I D will be deactivated and Earnest money deposit will stand forfeited Beside, the Authority may take appropriate legal action against such defaulting tender participant as per I.T. Rule.

### 2. Rejection of bid :

The Proadhan reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected bidder or Bidders of the ground for such action from tender inviting authority..

N.B.: The Bidder whose Bid has been accepted will be notified by the Tender inviting & Accepting Authority acceptance letter / Letter of Acceptance. The letter of Acceptance will constitute the formal ion of the Contract.

### 3. There shall be no provision of Arbitration.

### Qualification Criteria:-

The Tender Inviting &Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

Sl. No	Category Name	Sub Category Description	Details (Self attested scanned copy of)
A	CERTIFICATES	CERTIFICATES	1. GST Registration certificate.
			2. PAN
			3. P Tax Paid payment Certificate with Challan ( 2022-23)
			4. Trade License from the respective Municipality/Panchayet etc
			5.I.Tax RETURN ACKNOWLEDGEMENT (AY 2021-22, AY 2022-23, AY 2023-24)
			6. Latest audit report (For Co-operative Society Ltd.)
B	Company Details(in applicable cases)	Company Details	1. Proprietorship Firm (Trade License).
			2. Partnership Firm (Partnership Deed, Trade License)
			3. Society (Society Registration copy, Trade License)
			4. Power of attorney duly registered by competent authority.
			5.Registration Certificate from ARCS
C	Credential(in applicable cases)	Credential	1. Similar nature of work done & completion certificate

			which is applicable for eligibility.
D	Financial	P & L and Balance sheet	P & L and Balance sheet (with Annexure (2023-24) P & L and Balance sheet (with Annexure (2022-23))

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit (Format attached) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith The Pradhan , Durgapur Gram Panchayat, P.O.-Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever. .

The intending bidders are requested to inspect the proposed work sites before quoting their rates.

  
Pradhan  
No.-3 Durgapur Gram Panchayat  
Durgapur Gram Panchayat  
P.O.-Bhupalpur, Itahar, UDinajpur

Memo No: 353/Tied/15<sup>th</sup> FC/DGP

Date. 05/09/2023

Copy forwarded for information/necessary action to:

- 1 The Additional Executive Officer, Uttar Dinajpur Zilla Parishad,
- 2 The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
- 3 The Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
- 4 Office Notice Board, Durgapur Gram Panchayat
- 5 Website of Uttar Dinajpur Zilla Parishad at <http://www.udzp.in/office>

  
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