



NOTICE INVITING TENDER FOR WORKS CONTRACT

Section-6.5

OFFICE OF THE NO-6 RAMPUR GRAM PANCHAYAT

VIII- Rampur, P.O-Lahanda, P.S.Raiganj, Dist;- Uttar Dinajpur, State:-West Bengal

NIT No:04/2025-26/RGP

Memo No: 383 /15th FC/RGP

Date.26/08/2025

For and the behalf of The Artha O Parikalpana Upa-Samiti of Rampur Gram Panchayat, P.O.-Lahanda , P.S.- Raiganj , Dist;- Uttar Dinajpur, State:-West Bengal. Notice invite for the scheme in the table below in Annexure-A (Submission of Bid through Panchayat office) **From Fund-15th FC**

Annexure-A

Sl No	Name of the work	Source of Fund	Amt. Put to Tender (In Rs.)	Earnest Money (In Rs.)	Tender form (In Rs.)	Work completion Period
1	CONSTRUCTION OF PCC ROAD FROM BODHAN KALI MANDIR TO DANDIL HOUSE AT U/RAMPUR,Activity ID-97520525	15 th FC (2024-25)	98685.00	1974	250	7 days

Tender form will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on **04/09/2025 not later than 5.30 pm**. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the **on 08/09/2025 after 11.00 AM**. in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

IMPORTANT INFORMATION / CRITERIA:

A: DATE AND TIME SCHEDULE:

1	Last Date of Dropping of application (on Letter Head along with requisit paper with self attested / certified copy)) in the tender box for purches of tender form.	Upto 04.09.2025 (From 11 am To 3 Pm)
2	Last Date & time of Purchase of Tender Form of Eligible Bidder	Upto 04.09.2025 (from 11 AM to 3 PM)
3	Last Date & Time for Dropping of Tender form in the Tender Box.	Upto 04.09.2025 (From 11 AM to 3 PM)
4	Date of Opening of Tender (In Presence of the Tender Committee & Contractor or their authorised representatives)	On 08.09.2025 (At 11.00 AM)(If Artha-o-Parikalpana Upa Samity Formation)

PAYMENT MODE OF EARNEST MONEY DEPOSIT & FEE OF TENDER FORM :

1. Earnest Money noted against the work as mentioned in ANNEXURE-A is to be submitted in favour of the "**Pradhan, Rampur Gram Panchayat**" payable at Bangliya Gramin Vikash Bank, Maharajahat Branch, Raiganj, Uttar Dinajpur, West Bengal. Account Number- 5337010000023, IFSC- PUNBORRBBGB by NEFT/RTGS/Cash Deposit. Misc. Receipt is to be collected from the GP by showing bank deposit slip after the over of tender process. No special preferences in respect of Earnest Money, Security Deposit etc will be given to any Labour Cooperative Society/Government owned Company/ Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders. Without Earnest Money, bidder's tender will be treated as informal and will be rejected. Joint venture will not be allowed.
2. Non refundable **Tender Form** (mentioned in column no.6) should be remitted through Cash/ Demand Draft issued from any nationalized bank in favour of the "**Pradhan, Rampur Gram Panchayat**" payable at Bangliya Gramin Vikash Bank, Maharajahat Branch, Raiganj, Uttar Dinajpur, West Bengal. Account Number- 5337010000023, IFSC- PUNBORRBBGB by NEFT/RTGS/Cash Deposit to the office of the undersigned on or before 03.08.2025 upto 3.00 PM.

C. ELIGIBILITY CRITERIA

The tenderer should have experience in similar type of work. At least 60% credential of 1 (One) such works in last 3 years is required. Self Attested documents are to be submitted, only in the form of completion Certificate .

D. DEFINITION OF CREDENTIAL

i) Payment certificate will not be treated as credential.

ii) Credential certificate issued by the Executive Engineer, or equivalent competent authority of a state Central Government, State/ Central Government undertaking, statutory /Autonomous bodies Constituted under the Central/ Statute, on the execute value of completed running work will be taken as credential. (vide Notification No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Principle Secretary to the Govt. of W.B, P.W.D

No credential may be considered as valid unless it is supported by payment certificate, work order, price Schedule or BOQ of work and completion certificate/work progress certificate, mentioning the date of completion certificate should indicate the value of the work (equal to booked expenditure) [Non Statutory Documents].

N.B.: Estimated Amount, Date of completion of project detail, address for communication of Client must be indicated in the Credential Certificate.

E. TERMS AND CONDITIONS

- 1) For registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co. - Op. Societies are required to furnish valid Bye Law or societies along with the article of Association and Memorandum, Current Audit Report along with certificate of registration Issued by Govt. of W.B Co- opp. Directorate of the concern dist. Of govt. of W.B., Minutes of last A.G.M. [Non Statutory Documents]
- 2) Registered partnership deed For partnership Firm only) along with power of attorney to sign on the tender document (If required). The limited company shall furnish A) Certificate of incorporation under company act. B) Valid trade license , C) Memorandum and Article of Association , D) Registered power of attorney as per Registration act 1908.
- 3) Joint venture will not be allowed.

A prospective bidder participating in a single job either individually or as a partner of a firm shall not be allowed to participate in the same job in any other form.

A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his application will be rejected for that job,

6) "Any intending bidders who have failed to execute more than one works contract under any Directorate of this Department and was terminated by any sub rule under clause 3 of Tender Form No 2911 or terminated under any clause of Standard Bidding Document by the Engineer-in-charge / Employer during last 3(Three) years will not be eligible to participate in any bid under any Directorate under this Department for another 2(Two) years from the date of imposition of last termination notice by the Engineer-in-charge Employer.

7) Additional Performance Security: The Additional Performance Security @ 10% of the Tender amount shall be obtained from the successful bidder, if the accepted bid value is 20% or more than 20% less than the estimated amount put to tender. (Ref: No- 1T-06/2017/444-R/PL dt. 18/04/2017 & Corr. No.1T-06/2017/936-R/PL dt. 23/08/2017 of the Pr Sec., PWD).

8) Constructional Labour Welfare Cess 1 (one) % of cost of construction will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

9) No Mobilization Advance and Secured advance will be allowed. Agencies shall have to arrange equivalent land for installation of Plant & Machineries, (specified for each awarded work, storing of material, labour shed, laboratory etc. at their own cost and responsibility.

10) No price preference will be allowed for the work under this NIT (ref fin no- 8648-F(Y), dt: 12.10.12)

11) BID shall remain valid for a period not less than 120 days (One Hundred Twenty Days) from date of opening of the financial proposal. However, extension of bid validity may be suitably considered by the Tender Inviting Authority, if required, subject to obtaining a written confirmation of the contractor/bidder(s) to that effect. If the Bidder withdraws the Bid during the period of Bid validity his Earnest Money Deposit will be forfeited.

12) All materials like Cement, steel, Stone etc. will be supplied by the Contractor .

13) The Bidder. at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

14) Payment of bill will be made according to availability of fund and mode and procedure of payment will be as per Govt. Rules / Govt. Orders.

15) Penalty for delays. The Contractor shall ensure that the services are performed in accordance with the specifications and within the stipulated time frame. Performance of duties and obligations under the Contract not completed within the stipulated period for completion will attract a penalty of one percent (1%) of the Contract Price being deducted per day, for each day of delayed performance and six percent (6%) of the Contract Price being deducted per day, for each day of delayed performance in cases of Scrap sale/delivery agreements.

16) If any contractor fails to start the work within 7 (Seven) days from issuing date of work order/ Formal Tender the Work Order will be treated as cancelled and relevant clauses of the contract shall be deemed to have been executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound Public Works.

The lowest bidder (L1) shall submit the Hard copy of the Technical Bid & Financial Bid in Original to the Adhan, Rampur Gram Panchayat as given in Table above(page-1). Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose, may be construed as an attempt to disturb the tendering process and will be dealt with accordingly including blacklisting of the bidder {Ref : Notification No.-2254-F(Y) dt 24/04/2014 of The Pr. Sec. Finance Deptt and No-547-W@/1M-387/15 dated 16/11/2015 of the Jt Sec. PWD

F) SPECIAL TERMS & CONDITIONS :

a) Job Card holders shall be mandatorily be engaged in the Departmental works where rural unskilled workers can be engaged. Contractor are liable to deposit Karmashree related Form & Anexture Vide memo no-No.1140PRD-33011/1/2024-MGNREGASEC ,Date: 07.03.2024 .

b) The contractor / agency executing the work shall also furnish a certificate after completion of work that only Job Card holders were engaged for unskilled works during execution. The certificate shall be countersigned by the Departmental official directly supervising the work. Scrutiny of such certificate will be done by departmental officials before making payment against works.

c) Work order will be issued after receiving the fund installation. Those who complete the work first will get paid first. If someone neglects to work, his work order will be cancelled. The EMD will be retained till the work is completed.

G. REQUIREMENT OF TECHNICAL & FINANCIAL DOCUMENTS

The Tender Inviting &Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

Sl. No	Category Name	Sub Category Description	Details (Self attested scanned copy of)
A	CERTIFICATES	CERTIFICATES	1. GST Registration certificate.
			2. PAN
			3. P Tax Paid payment Certificate with Challan (2024-25)
			4.TradeLicense from the respective Municipality/Panchayet etc
			5.I.Tax RETURN ACKNOWLEDGEMENT (AY 2022-23, AY 2023-24 ,AY 2024-25, ,)
			6. Latest audit report (For Co-operative Society Ltd.)
B	Company Details(in applicable cases)	Company Details	1. Proprietorship Firm (Trade License).
			2. Partnership Firm (Partnership Deed, Trade License)
			3. Society (Society Registration copy, Trade License)
			4. Power of attorney duly registered by competent authority.
			5.Registration Certificate from ARCS
C	Credential(in applicable cases)	Credential	1. Similar nature of work done & completion certificate which is applicable for eligibility.
D	Financial	P & L and Balance sheet	P & L and Balance sheet (with Annexure (2023-24)
			P & L and Balance sheet (with Annexure (2022-23)
			P & L and Balance sheet (with Annexure (2021-22)

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit (Format attached) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly

ected at any state without any prejudice with forfeiture of earnest money forthwith by Sanchalak of Artha
Parikalpana Upa Samity , Rampur Gram Panchayat, P.O.-Lahanda, P.S.-Raiganj, Dist:- Uttar Dinajpur
reserves the right to reject or cancel any or all prequalification documents and tender documents without
assigning any reason whatsoever.

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Prodhan

Prodhan & Sanchalak of Artha O Parikalpana Upa-Samiti
Rampur Gram Panchayat
Lahanda, Dist. Uttar Dinajpur

Memo No: 383 /15th FC/RGP

Date.26/08/2025

Copy forwarded for information/necessary action to:

- 1 The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
- 2 The Executive Officer, Raiganj Panchayat Samity, Uttar Dinajpur.
- 3 Office Notice Board, Rampur Gram Panchayat
- 4 Website of Uttar Dinajpur Zilla Parishas at <http://www.udzp.in/office>

MBROY

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Rampur Gram Panchayat
Lahanda, Dist. Uttar Dinajpur

