



OFFICE OF THE
NO.5- BANGALBARI GRAM PANCHAYAT
P.O.-BANGALBARI, P.S.-HEMTABAD,U/D
Annexure-2

MEMO NO- 21/BGP/2020

DATED-22.01.2020

NOTICE INVITING TENDER FOR SUPPLY OF EQUIPMENT
Section-9.4

Sealed Tender Rate is hereby invited by the undersigned from the renowned agencies/dealer/suppliers for the following items under the following terms and conditions.

That the agencies/dealer/suppliers should offer their rates for supply of required materials, including of all local taxes, carriage and delivery charges to this office from 29/01/2020 to 31/01/2020 during 12 noon to 2 P.M. beyond which no tender will be received/accepted and the same will be opened on 31/01/2020 at 3:00 PM when the quotationers or their authorized representative may remain present.

1. The Quotation/Tender should be submitted in sealed cover.
2. The suppliers should quote the rates in figures as well as in words.
3. A sample of the material proposed to be supplied should be given with the tender paper (If unnecessary may be omitted)
4. The suppliers should submit Income Tax, GST and Professional Tax and Panchayat Tax or Municipal Tax (as may be applicable) clearance certificate.
5. The suppliers will have to deposit Earnest Money by Cash @ 2% of the quoted / tendered amount accompanied with the Quotation/Tender positively failing which the Quotation / Tender will be rejected.
6. Incomplete Quotation/ Tender will be summarily rejected
7. Acceptance of lowest quotation/tender is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations/Tenders without assigning any reason whatsoever.
8. The undersigned also reserves the right to distribute the Supply Order among as many Suppliers as may be considered.

Specification of Itmes

Sl No.	Name of the Items	Specification of Items	Quantity	Remarks
1	"Canon" Xerox cum printer machine	Model No-Image Runer 2520 W	1 Pc.	



Proddhan
No.5 Bangalbari G.P.
P.O.-Bangalbari, Hemtabad, U/D

MEMO NO- 21(5)/BGP /2020

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Copy forwarded for information to:

1. The Block Development Officer, Hemtabad Block Dev. Office
2. Thattamitra Kendra, Hemtabad
3. Opposition ledger, Bangalbari G.P.
4. Wabe side UDZP.
5. Notice Board


Proddhan
No.5 Bangalbari G.P.
P.O.-Bangalbari, U/Dinajpur
P.O.-Bangalbari, Hemtabad, U/D