

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE BLOCK DEVELOPMENT OFFICER  
&  
PROGRAMME OFFICER (MGNREGS)  
RAIGANJ;UTTAR DINAJPUR  
NOTICE INVITING TENDER NO.45 /RDB/BDO & PO/2020-21 (1<sup>st</sup> CALL)  
NOTICE INVITING PRE-QUALIFICATION-CUM TENDER (TWO COVER SYSTEM)

Memo. No.1480 /RDB/BDO&PO

Dated: 09/06/2020

The B.D.O. & P.O.-Raiganj Development Block, invites e-tender for the supply work detailed in the table below. (Submission of Bid through *online*).

**1. List of schemes (Supply of Materials): Annexure-I**

2. In the event of e-filling, intending bidder may download the tender documents consisting of this NIT, WB Form No.2908,BOQ etc. from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of the Earnest Money should be deposited in favour of the "B.D.O.& Programme Officer Raiganj" and also the Participation Charge (Non Refundable) to be submitted in favour of the " B.D.O.& Programme Officer Raiganj, Uttar Dinajpur", vide A/C No. 11193905406, IFSC Code- SBIN0001654, by NEFT or RTGS" State Bank of India, Karnajoraj Branch, and also to be documented through e-filling as per Date & Time Schedule. The documents submitted by the bidders should be properly indexed & digitally signed.

**3. Eligibility criteria for participation in tender:**

- i) The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (five) years prior to the date of issue of this Notice at least one work of similar nature under authority of State/Central govt., Central/State Government undertaking/Statutory Bodies and having 50(fifty) percent of the estimated amount put to tender.
- ii) The prospective bidders shall have in their full time engagement experienced technical personnel, with the sufficient knowledge of PERT/CPM, the minimum being one Civil Engineering Diploma holder (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation).
- iii) All Bidders Up-Load the following Documents in Original (1)Trade License (original scanned copy) (2) Pan Card (original scanned copy) (3) Professional Tax receipts Challan for the current year (original scanned copy) (4) GST Enrollment to be accompanied with the Technical Bid document. (5) Current Income Tax (Saral) Acknowledgement Receipt (for current assessment year) (6) Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, (7) Current Audit Report, (8) Valid Clearance Certificate from A.R.C.S. for the year 2020 along with other relevant supporting papers. And (9) Credential of similar type of work along with copy of work order (10) Notarized Declaration (11) Earnest Money(original scanned copy) (12) Participation Charge receipt(original scanned copy) etc. etc.
- iv) Joint Ventures will not be allowed.
- v) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
- vi) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

4. **Constructional Labour Welfare Cess @ 1.00%** of cost of construction will be deducted from every R/A bill of the selected agency, GST as per Govt. norms, Royalty & all other Statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

5. No Mobilization Advance and Secured Advance will be allowed.

6. Agencies shall have to arrange required land for installation of plant & machineries, storing of materials, labour shed, laboratory etc. at their own cost and own responsibility nearest to the work site.

7. Bids shall remain valid for a period not less than 120 days from the last date of submission of Financial Bid/Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

8. Date & Time Schedule:-

Sl.No.	Particulars	Date & Time
1	Date of uploading of NIT and other documents	10.06.2020 upto 17:00 Hours
2	Date of start of downloading the documents, etc.	10.06.2020 from 17:00 Hours
3	Date of start of submission of Technical Bid and Financial Bid.	10.06.2020 from 17:00 Hours
4	Date of closing of downloading the documents, etc.	19.06.2020 from 17:00 Hours
5	Last Date & Time of submission of cost of Participation Fees(Non Refundable) and Earnest Money in favour of the B.D.O.& Programe Officer Raiganj, Uttar Dinajpur”, vide A/C No. 11193905406, IFSC Code- <b>SBIN0001654</b> , by NEFT or RTGS State Bank of India, <b>Karnajoraj Branch</b> ,	19.06.2020 from 12:00 Hours
6	Date of Closing of submission of Technical Bid and Financial Bid	19.06.2020 from 19:00 Hours
7	Date of opening of Technical Bid at office of the B.D.O. & P.O.,in presence of Tender Committee- Raiganj Panchayat Samity	22.06.2020 from 15:00 Hours
8	Date of uploading the list of technically qualified bidder	To be informed later on
9	Date of opening of Financial Bid at the office of the B.D.O. & P.O.,in presence of Tender Committee-Raiganj Panchayat Samity.	To be informed later on

9. There shall be no provision of Arbitration.

**Qualification Criteria:-**

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- Financial Capacity
- Technical Capability comprising of personnel & equipment capability
- Experience

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith.

The Block Development Officer & P. O, Raiganj Dev. Block reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.

The intending bidders are requested to inspect the proposed supply work sites before quoting their rates. And Payment being made as per fund available from District Head Quarter. Working Site mentioned in the N.I.T. may be changed as per site conditions & Land availability.

**10. Special Terms and Conditions**

- 1] The undersigned is not bound to accepted tender papers of all the applicants. Decision of the undersigned regarding accept of quotation papers is final.
- 2] Time is the essence of contract. The successful Supplier/Suppliers must complete the Supply work within the time specified for completion. No extension of the time will be allowed except in special case. If any Supplier/Suppliers fails to complete the supply work within the stipulated time the Supply order issued in his favour will be cancelled without assigning any reason thereof.
- 3] The successful Quotationer will have to start the work within Seven days from the date of issue of Supply order as and when required and will have to complete the Supply work within the time allowed for completion.

- 4] Acceptance of the lowest Quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason.
- 5] This notice shall form part of terms and conditions of Quotation and Quotationers shall be bound to abide by them.
- 6] The supplied materials of below quality will be rejected out-right by the undersigned without assigning any reason and those to be replaced by the supplier at his own cost and responsibility and must be as per manufacturers specification.
- 6] The supplied materials must be of Indian Standard specification and as per Schedule no below quality materials allowed.
- 7] Payment may be made as per measurement of materials and after consumption of materials.
- 8] Supply of materials at site time to time as per requirement and direction of the undersigned.
- 9] Guarding of all materials at site being made by the supplier at his/her own cost. No extra payment being made for this purpose.

Block Development Officer  
&  
Programme Officer(MGNREGS)  
Raiganj, Uttar Dinajpur

Memo. No.1480 (41)/RDB/BDO &PO

Dated:09/06/2020

Copy forwarded for wide circulation and taking necessary action to:

1. Savadhipati, Uttar Dinajpur Zilla Parisad.
2. The District Magistrate, Uttar Dinajpur.
3. The Additional District Magistrate (MGNREGS), Uttar Dinajpur
4. The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
5. The District Nodal Officer (MGNREGS),Uttar Dinajpur
6. The Chairman, Raiganj Municipality.
7. The Sabhapati, Raiganj Panchayat Samity.
8. The Karmadhayaka-PKOPSS-Raiganj Panchayat Samity.
9. The Opposition Leader- Raiganj Panchayat Samity.
- 10-18. The Block Development Office (All), Uttar Dinajpur.
- 19-20. The Jt. Block Development Officer, Raiganj, Uttar Dinajpur.
21. The I.C. Raiganj Police Station.
- 22-35. The Pradhan All GP, Raiganj Development Block.
36. The Junior Engineer (BPC), Raiganj Development Block.
37. The Junior Engineer, (Civil), Raiganj Development Block.
38. The Junior Engineer, (RWP), Raiganj Development Block.
39. The Head Clerk of this office.
40. Cash Section of this office.
41. Office Notice Board.

Block Development Officer  
&  
Programme Officer(MGNREGS)  
Raiganj, Uttar Dinajpur

**ANNEXURE-I**  
**LIST OF ITEMS FOR IMPLEMENTATION OF PLANTATION SCHEMES (2020-21)**

Sl. No	MR CODE	Description of Item	UNIT	RATE AS PER SECURE	Earnest Money	Participation Fees	Period of completion
1	MR12002	COCONUT ROPE	KG	155.00	10000.00	500.00	Within 7 (seven) from the date of issue of work order
2	MR12009	LIME DUST (ONLY FOR DIMARCATION)	KG	100.00			
3	MR12120	READY MADE BAMBOO FENCING (HEIGHT=5 FEET & DIA. 2.50 FEET.)	NOS	85.00			
4	MR12087	ROSE CAN (JHARI)	NOS	350.00			
5	MR12081	NYLON NET	KG	310.00			
6	MR12003	POLLY ROPE	KG	140.00			
7	MR12109	BAMBOO	NOS	170.00			
8	MR12110	WIRE	KG	110.00			
9	MR12115	NAIL	KG	110.00			
10	NA	DISPLAY BOARD	NOS.	500.00			

Block Development Officer  
&  
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Raiganj, Uttar Dinajpur

**FORM- I**  
**STRUCTURE AND ORGANISATION**

A.1 Name of applicant :

A.2 Office Address :

Telephone No. :

Fax No. :

Email ID :

A.3 Name and address of Bankers :

A.4 Attach an organization chart showing the

Structure of the company with names of  
Key personnel and technical staff with  
Bio-data.

:

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title  
and capacity in which application is made.**

**AFFIDAVIT – “Y”**

(To be furnished in Non – Judicial Stamp paper of a appropriate value duly notarized)

N.I.e.T. No. \_\_\_\_\_ SI No. \_\_\_\_\_ OF 2020-21 OF THE B.D.O. & P.O. , Raiganj Development Block

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners had been debarred to participate in tender by any directorate of Govt. work during the last 5(five) years prior to the date of this NIE/T/NIT.
3. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners have failed to executed more than one works contract under any Govt. Department and that neither our firm \_\_\_\_\_ nor any of its constituent partners was terminated by any sub-rule under clause of standard Bidding Documents by the Engineer-in-Charge/ Employer during last 3(three) years.
4. Certified that I have access to or have available liquid assets (aggregate of working capital, cash-in-hand, uncommitted Bank Guarantees) and/or credit facilities not less than 10% of the estimated cost put to tender. In this respect, I have attached necessary documents with this application. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
5. The under-signed understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
6. Certified that I have applied in the tender vide NIE/T no \_\_\_\_\_ of 2018-2019, Sl. no. \_\_\_\_\_ in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.
7. The under-signed also hereby certifies that the Bid shall remain valid for a period not less than 120 (One Hundred twenty) days, after the dead line date for Bid submission.
8. I, the under-signed, declare that all the statements made in the attached documents are true and correct.
9. Certified that required machineries for the works under this NIE/T will be installed at the working site within 10(Ten) days from the date of issue of Work Order.
10. I / we do hereby certify that I shall bring all requisite equipments for all the items of works as per relevant IRC / IS codes of practice and as per BOQ and as per direction of the Engineer-In-Charge at the time of execution of work at site even if upon Technical evaluation I am declared as “qualified” without having all the requisite equipments at the time of submission of tender.
11. I, the under-signed do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc. accordingly tender will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860 along with section-71 & section-73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature, name and designation

of Authorised Signatory  
For and on behalf of  
(Name of the Applicant)