



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE BLOCK DEVELOPMENT OFFICER  
ITAHAR DEVELOPMENT BLOCK, P.O-ITAHAR, DIST-UTTAR DINAJPUR

পশ্চিমবঙ্গ সরকার

ইটাহার সমষ্টি উন্নয়ন আধিকারিকের কার্যালয়

পেচা-ইটাহার, জেলা-উত্তর দিনাজপুর

PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01@gmail.com

**e-NOTICE INVITING TENDER NO: - 04/2020-21/IDB(2<sup>nd</sup> Call)**

**NOTICE INVITING PRE-QUALIFICATION-CUM TENDER(TWO COVER SYSTEM)**

Memo No-18/17/TDB

Dated:-18.09.2020

The Block Development Officer, Itahar Development Block, Uttar Dinajpur, invites e-tender for Supplying of Computer (Desktop), UPS, Laser Multifunction Printer, Standard Table, Plastic Chair(w/o arm) for 14 (Fourteen) of BSK under Itahar Block. (Submission of Bid through online)

1. List of schemes:

Sl. No.	Name of the work	Quantity	Estimated Money (in Rs.)	Location	Time allowed for completion
1	2	4	5	6	7
1	Commercial Desktop Computer with AMD Ryzen3 PRO 3200G 4C 65W CPU or equiv. Intel C3 processor /1TB 7200 RPM 2.5 inch / 4GB DDR4 2666 DIMM Memory /WLAN Realtek RTL8821CE ac 1X1 + Bluetooth 4.2 WW/ Internal Speakers/180W Chassis /MS windows 10 Home 64 Single language /OEM Optical wired Mouse USB/ OEM Wired Keyboard/ ENERGY STAR Certified Label /OEM 18.5 inch Monitor/ 1 Year onsite Warranty (Make- HP/Dell)	14x2= 28Nos	Rs 25830.00	1) Itahar BDO Office 2) Marnai Upendra Smitri Gramin Padagar 3) Itahar Bandhab Town Library 4) Joyhat Adibasi Sadharan pathagar 5) Itahar RH 6) Bhagnail SHC 7) Hason SHC 8) Namastia SHC 9) Kootal (Kotar) SHC 10) Sripur SHC 11) Dighadanga SHC 12) Churamon PHC 13) Marnai PHC 14) Surait PHC	7 Days
2	600 VA Line Interactive UPS/1 Year onsite Warranty(Make-VERTIV/NUMERIC)	14x2= 28Nos			
3	HP 136W Laser Multifunction Printer/Cannon Laser MF 232W Printer, 3-year onsite Warranty (Print, Scan, Copy Wireless Network)	14x1= 14 Nos			
4	Standard wooden Computer Table(3'x2')	14x2= 28Nos			
5	Standard Plastic Chair (w/O Arm)	14x2= 28Nos			



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2. In the event of e-filing, intending bidder may download the tender documents consisting of this NIT, SBD, and BOQ etc. from the website <http://webtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of the **Earnest Money** should be remitted through Demand Draft issued from any nationalized bank in favour of the "Block Development Officer, Itahar Development Block, Uttar Dinajpur" and also to be documented through e-filing. The LI bidder should be submitted physically the hard copy of the document ( original Demand Draft against Earnest money ) to the office of the undersigned with his acceptance letter of the LOI within 3 (three) days from the letter of acceptance. Failure to submit the hard copy with the acceptance letter may be construed as an attempt to disturb the tendering process and action will be taken as per law. The documents submitted by the bidders should be properly indexed & digitally signed.
3. Eligibility criteria for participation in tender:
- In respect of 1<sup>st</sup> Call NIT** a) Intending tenderers should produce credential of a Same/Similar nature of Work of the minimum value of Rs 5,20,000.00 during 5(five) years prior to the date of issue of this tender notice; or,  
b) Intending tenderers should produce credential of 2 (two) Same/Similar nature of Work of the minimum value of Rs 3,90,000.00 during 5(five) years prior to the date of issue of this tender notice
  - Pan Card, Trade license, Professional Tax receipts Challan for the year 2020-21, **Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act,2017**, Current Income tax Acknowledgement (Sara) receipt to be accompanied with the Technical Bid document.
  - Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, and Valid latest Clearance Certificate from A.R.C.S, along with other relevant supporting papers.
  - Joint Ventures will not be allowed.
  - The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
  - Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
4. **Constructional Labour Welfare Cess @ 1.00%** of cost of construction will be deducted from every bill of the selected agency, GST, Royalty & all other Statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & Cess stated above.



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পোঃ-ইটাহার, জেলাঃ-উত্তর দিনাজপুর  
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5. No Mobilization Advance and Secured Advance will be allowed.  
6. Agencies shall have to arrange required land for installation of plant & machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.  
6a. The DLP (Defects liability Period ) period is 1 (One) years.  
7. Date & Time Schedule:-

SlNo	Particulars	Date & Time
1	Date of uploading of NIT and other documents	18.09.2020 at 18.55 hours
2	Date of start of downloading the documents, etc.	18.09.2020 at 18.55 hours
3	Date of start of submission of Technical Bid and Financial Bid	18.09.2020 at 18.55 hours
4	Date of Closing of downloading the documents ,etc.	25.09.2020 at 18.55hours
5	Date of closing of submission of Technical Bid and Financial Bid	25.09.2020 at 18.55hours
6	Last date & time of physical submission of hard copy of Tender documents duly self attested after Submission of Bid through <i>online</i> . at:- Office of Block Development Officer, Itahar ,Uttar Dinajpur	28.09.2020 at 11.00 hours
7	Date of Opening of Technical Bid at Office of the Block Development Officer, Itahar ,Uttar Dinajpur	28.09.2020 at 12.00 hours
8	Date of uploading the list of technically qualified bidder	To be informed at the time of Technical Bid Evolution
9	Date of Opening of Financial Bid at office of the Block Development Officer, Itahar ,Uttar Dinajpur	To be informed later on.
10	Date of uploading of Financial Bid evolution Sheet	To be informed later on.

8. There shall be no provision of Arbitration.

**Qualification Criteria:-**

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- Financial Capacity
- Technical Capability comprising of personnel & equipment capability
- Experience

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support



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of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit (Format attached) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith

The Block Development Officer, Itahar Development Block reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.

The intending bidders are requested to inspect the proposed work sites before quoting their rates.


  
Block Development Officer  
Itahar Development Block

Dated:-18/09/2020

Memo. No:1847/1 (20)/IDB

Copy forwarded for information/necessary action to:

1. The Sabhadhipati, Uttar Dinajpur ZillaParishad.
2. The District Magistrate, Uttar Dinajpur & Executive Officer, Uttar Dinajpur ZillaParishad.(ConfidentialSection)
3. The Additional Executive Officer, Uttar Dinajpur ZillaParishad.
4. The Additional District Magistrate (panch) ,Uttar Dinajpur
5. The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
6. The DP& RDO, Uttar Dinajpur.
7. The District Engineer, Uttar Dinajpur ZillaParishad
8. The DICO,Uttar Dinajpur
9. The Sabhapati, ItaharPanchayat Samity, Itahar, Uttar Dinajpur
10. The Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
11. The It BDO,Itahar Block.
12. The Karmadhakshya, PurtaKarya-O-ParibahanSthayee Samity, Itahar Panchayat Samity.
13. -----Member, Tender Selection Committee, Itahar Panchayat Samity.
14. The SAE Section, Itahar Block
15. The DIO, NIC, Uttar Dinajpur with a request to upload the NIT in the website of the DM, UttarDinajpur.
- 16.The Cashier, Itahar Block
17. Office Notice Board.
18. Website of Uttar Dinajpur Zilla Parishas at <http://www.udzp.in/office>
- 19..Website of Itahar Block at <http://www.itaharblock.org>
- 20..website <http://sbttenders.gov.in> for Submission of Bid through online.

  
Block Development Officer  
Itahar Development Block



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**AFFIDAVIT – “A”**

(To be furnished in Non – Judicial Stamp Paper Of appropriate value duly notarized)

- a. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- b. The under-signed also hereby certifies that neither our firm M/s. \_\_\_\_\_ nor any of constituent partner had been debarred to participate in tender by the any Deptt. during the last 5 (five) years prior to the date of this e-NIT.
- c. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- d. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
- e. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

\_\_\_\_\_  
Signed by an authorized officer of the firm

\_\_\_\_\_  
Title of the officer

\_\_\_\_\_  
Name of the Firm with Seal

Date \_\_\_\_\_



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**Certificate regarding Summary Statement of Yearly Turnover**

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of \_\_\_\_\_  
\_\_\_\_\_ for the five consecutive years or for such period since inception of the Firm, if it was set in less than such five year's period.

Sl. No	Financial		Remarks
	Year	Turnover rounded up to Rs. In lakh (two digit after decimal)	
1.			
2.			
3.			
4.			
5.			
	<b>Total</b>		

Average Turnover: Rs \_\_\_\_\_

Note:

1. Year preceding the current financial year is to be considered as Year-1.
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 5 years is to be obtained by dividing the total turnover by 5.
- 3.0. If the Firm was set up in less than 5 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

.....  
Signature of the Registered  
Chartered Accountant

.....  
Signature of the Bidder