

Office of the Jagadishpur Gram Panchayat

Memo No: JGP/245/1(5)/NIQ/2020

Dated:- 09/10/2020

NOTICE FOR INVITING QUOTATION/TENDER

(N.I.Q. No- 04 of 2020-21)

Sealed Quotations/Tenders are hereby invited from reliable and bonafide suppliers for supplying the materials as specified below for the Scheme namely **DeskTop Computer, Laptop & Scanner** Under **CFCG** Programme.

1. The Quotation/Tender will be received in the office of the Gram Panchayat from 09/10/2020 to 14/10/2020 during office hours and will be opened on 15/10/2020 at 3.00 AM/PM in the GP office.
2. The Quotation / Tender should be submitted in sealed cover.
3. The suppliers should quote the rates in figures as well as in words.
4. A sample of the material proposed to be supplied should be given with the Tender paper (if unnecessary may be omitted)
5. The Suppliers should submit income Tax, Sales Tax and Profession Tax and Panchayat Tax or Municipal Tax (as may be applicable) clearance certificate.
6. All rates should be quoted along with the prevalent rate.
7. The suppliers will have to deposit **EARNEST MONEY @2%** of the quoted / tendered amount accompanied with the Quotation/Tender positively failing which the Quotation/ Tender will be rejected.
8. The undersigned also reserves the right to distribute the supply Order among as many Suppliers as may be considered.
9. Acceptance of lowest quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason whatsoever.
10. Incomplete Quotation/Tender will be summarily rejected.

Sl No.	Name of Materials	Unit	Estimated cost of materials as per Plan	Site of Delivery	Maximum time allowed for delivery
1	2	3	4	5	6
1	Desktop:- Lenovo, 1TB HD, 4GB RAM, i3 Processor, 9th Gen. 20.5" Monitor, Keyboard, Mous etc.	1	40000.00	GP Office	10 days
2	Lenovo: Laptop, 1TB HD, 4GB RAM, i3 Processor, 7th Gen. Keyboard, Mous etc.	1	35000.00	GP Office	10 days
3	Dell Monitor 20.5"	1	7000.00	GP Office	10 days
4	Scanner Epson & Canon	1	5000.00	GP Office	10 days
4	Epson Colour Printer L380	1	10000.00	GP Office	10 days
5	Pen Drive 32 GB	1	1000.00	GP Office	10 days
6	Anti Virus QH 3 Years 3 Usear	1	7000.00	GP Office	10 days

sd-
Pradhan
Jagadishpur Gram Panchayat

Memo No- JGP/245/1(5)/NIQ/2020

Date- 09/10/2020

Copy Forwarded for informatrion-

1. To The S.D.O., Raiganj, Uttar Dinajpur.
2. The B.D.O., Raiganj Dev. Block, Raiganj, Uttar Dinajpur.
3. Office Notice Board.

sd-
Prodhan
Jagadishpur Gram Panchayat

Sl. No.	Name of the person	Age	Religion	Sex	Category
1
2
3
4
5
6
7
8
9
10