Annexure-2

**NOTICE INVITING QUOTATION/TENDER FOR SUPPLY OF GOODS, MATERIAL OR EQIPMENT**

Section-9.4

Office of the No. 3 Naoda Gram Panchayat

Hemtabad Development Block, Uttar Dinajpur

NIQ No:186 /NGP Date: 14/12/2020

**NOTICE FOR INVITING QUOTATION / TENDER**

Sealed Quotations / Tenders are hereby invited from reliable and bonafide suppliers for supplying the materials as specified below for the 15TH FC  **Programme.**

1. The Quotation/ Tender will be received in the office of the Gram Panchayat up to 30/12/20 during office hours and will be opened on 30 /12/20 at 02:30 pm in the GP Office.

2. The Quotation/Tender should be submitted in sealed cover.

3. The suppliers should quote the rates in figures as well as in words.

4. A sample of the material proposed to be supplied should be given with the tender paper (If unnecessary may be omitted)

5. The suppliers should submit Income Tax, Sales Tax and Professional Tax and Panchayat Tax or Municipal Tax (as may be applicable) clearance certificate.

6. The suppliers will have to deposit Earnest Money@ 2% of the quoted / tendered amount accompanied with the Quotation /Tender positively failing which the Quotation / Tender will be rejected.

7. Incomplete Quotation/ Tender will be summarily rejected.

8. Acceptance of lowest quotation/tender is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations/Tenders without assigning any reason whatsoever.

9. The undersigned also reserves the right to distribute the Supply Order among as many Suppliers as may be considered.

10. Duly self attested/certified copies of the following documents are to be enclosed along with the application and the original are to be shown at the time of purchase of Tender Papers.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Name of Materials | | ITEM | Unit/No | Estimated cost of Materials | Earnest Money | Site of Delivery | Maximum time allowed for delivery |
| 1 | 2 | | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 | 1000MM DIA STEEL BODY WATER TANK CAPACITY 250 GALLON 1136.50 LTR. LENGTH OF TANK 1.52MTR. BODY STRUCTURE 0.900MM X 0.450MM CHANNEL 14MM GAUGE STEEL SEET 1NO 400MM AXLE 2NO TYRE SIZE 700-19 2NOS TUBES 4NOS. BEARING WITH SPRING LOADED SYSTEM INCLUDING FITTING FIXING AND PAINTING ALL COMPLETE | | Steel Body water Tank(250 Gallon)  Length 1.52Mtr.(M.S) | 02 NOS | 240000.00 PER NOS | 4800.00 | GP OFFICE | 30 DAYS |
|  | | | | |  |  | |  |
| ## INFORMATION TO BIDDERS | | | | |
| **Cost of Tender Papers** | |  | **Rs 500.00** | | | | | |
| **Last date of Application for Tender Form** | | **24/12/2020 UP TO 03:30 P.M.** | | | | | | |
| **Date of Sale of Tender Form** | | **28/12/2020 UP TO 4:00 PM** | | | | | | |
| **Date of dropping of Sealed Tender Form** | | **30/12/2020 UP TO 2:00 PM** | | | | | | |
| **Date of Opening of Tender** | | **30/12/2020 AT 2:30 PM** | | | | | | |

Memo No: 186(5)/NGP Date: 14/12/20

\*Copy forwarded for information & with a request for making an arrangement to display notice for wide publicity to-

1. The S.D.O. , Raiganj Sub-Division

2. The Block Development Officer, Hemtabad Block

3. The Office in Charge, TathyaMitraKenda

4. The Librarian, ……………………………..Rural Library

5. Notice Board of the Gram Panchayat