



Annexure-1  
See Section-6.5

**Notice Inviting Tender for Work Contract**  
**Office of the Malgaon Gram Panchayat**  
Raghunathpur, Kaliyaganj, Uttar Dinajpur  
**NIT No. 08/MGP/20-21**

Memo No. 370/MGP/20-21

Date: 15/12/2020

An urgent sealed Tender is invited from the experienced and resourceful bidders for execution of the works mentioned below in Annexure-A.

**Annexure-A**

SI No.	Name of the Work	Source of Fund	Estimated Amount in Rs.	Earnest Money in Rs.	Required Credential	Value of Tender Form	Work Completion Period
1	Upgradation of Drain with cover slap and outlet from Prafulla house to Amal house at Soyashi.	CFCG-BG	325540.00	6510.00	60%	500.00	30 Day's

Tender papers will have to be send by registered Post or Courier or may be dropped in the tender Box kept at the office of the undersigned by hand (in sealed cover) and it should reach the office of the undersigned on any working day within 2.00PM not later than 2.00PM (within office hours). Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal /Courier transit or any other reason. The sealed Tender will be opened on the same day at 3.00 pm in presence of bidders, who may wish to remain present. Tender from along with reinvent documents has to be purchased from the Gram Panchayat Office.

**Information to Bidders:**

Date of sale of Tender Form	15/12/2020 upto 23/12/2020
Time of Sale Tender Form	11:00 am to 4:30 pm. ( on any working day)
Last date of dropping of sealed tender form	On or before 24/12/2020 on before 02:00 pm.
Date of Opening of Tender	24/12/2020 at 04:00 pm.

**N.B:** - If the office remains closed in any unavoidable circumstance on above mentioned any days, than next working day will come in to force & the scheduled time will remain unchanged. Original certificates or documents as specified in annexure B (No. 2 & 3) must be produced on demand at any stage of tender procedure. Without working days tender Form not to be sale .

## Annexure –B

### Terms and Conditions:-

116. Cost of Tender Form (non-refundable) has to be paid in Cash only.
117. Bidders must submit attested photocopied of valid VAT registration Certificate (if any), last three years income tax return profession Tax registration certificate with current challan and Tread Registration Certificate/License from Local bodies as the case may be.
118. Bidders must submit Credential in similar nature of work during last three years.
119. In case of bid/Tender emanating from cartelization of bidders, entire tender processed will be cancelled.
120. Bidders must quote rates in absolute numerical values (both in figures and words) and percentage against the estimate cost.
121. Rate offered by a bidder in a particular tender shall be treated as final and subsequent negotiation with that bidders for change in price shall not be allowed.
122. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
123. No special preferences in respect of Earnest Money , Security deposit etc will be given to any Co-operative sociality / Govt. owned company / Govt. undertaking / Corporation /Engineering Co-oprative etc . in other words, all participating bidders will be treated on equal basis only and no favorable / special considerations will be accorded to any bidders.
124. Bidders must submit sealed envelope clearly mentioning serial no. and name of work on top of the envelope.
125. Earnest money should be deposited in Cash/ Cheque / Bank Draft or Govt. Bond /Securities duly pledged in favor of the Pradhan, Malgaon Grram Panchayat and will be refund/forfeited as the case may be. In case of Cash /cheque /bank draft, the bidder must collect receipt from Gram Panchyat office of quote the number in tender form. In case of Govt. bond /securities respective pledged documents need to be submitted along with sealed tender.
126. Successful bidders (s) will be required to lodge security deposit (10% of the total value of the work-as quoted by him) as performance security in the form of cash/cheque /bank draft/ govt. bond/ securities duly pledged in favor of the Pradhan, Malgaon Gram Panchayat or the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after three months in all cases excepted ISGPP Block Grant where it will be released after 6 month in case of Building Culvert and Concrete Roads and three months in all other cases.
127. STDS, ITDS and Labour Cess will be deducted as per exceeding rates fixed by the respective department of the government.

128. Pre-bid conference / meeting with the respective Bidders will be held on \_\_\_\_\_ at \_\_\_\_\_ PM (not later than 4 days before the last date of submission of tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
129. Site visit may be done by the bidders at their own cost.
130. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
131. Bidders may be asked to submit rate analysis for item where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
132. Successful bidders will have to execute a formal contract on a non-judicial Stamp Paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issued shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
133. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tender, as the case may be without assigning any reason whatsoever.
134. Quoted rate shall be inclusive of all charges including royalty, VAT, Tools charges, transportation etc.
135. Any bid received from the bidders without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
136. Bidders will get necessary drawing with the tender form. All documents i.e. drawing tender form signed by the Bidders must be submitted in sealed tender addressed to Pradhan, Malgaon Gram Panchayat, Vill & Post: Raghunathpur, P.S- Kaliyaganj, Dist: Uttar Dinajpur
137. Penalty charge will be counted if agency does not complete works within the stipulated time.
138. Tender amount may be very as per vetted amount.

  
**Pradhan**  
Pradhan  
Malgaon Gram Panchayat  
P.O. Raghunathpur, U.D

Date -15/12/2020

No. 370 /1(4)/MGP/20-21

Copy forwarded for information and with a request for making arrangement to display the notice for wide publication:

21. The Sub Divisional Officer, Raiganj Sub Division Uttar Dinajpur
22. The Block Development Officer, Kaliyaganj Block, Uttar Dinajpur
23. The Post Master, Raghunathpur Post Office.
24. The Executive Assistant, Malgaon G.P for display office notice board

  
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Malgaon Gram Panchayat  
P.O. Raghunathpur, U.D  
15/12/2020