

OFFICE OF THE  
**SERPUR. GRAM PANCHAYAT**

Vill- Serpur, P.O.-Khoksa, P.S.- Raiganj, Dist.- Uttar Dinajpur.

Annexure -1  
NOTICE INVITING TENDER FOR WORKS CONTRACT

Section-6.7

Memo No :- 340/SGP/15th FC/2021

**NOTICE INVITING e-TENDER**  
**(N.I.T No. - 02 (2021-22))**

RECEIVED  
WITHOUT VERIFICATION  
DISTRICT PANCHAYAT  
SERPUR  
UTTAR DINAJPUR  
Date - 26/11/2021  
29 NOV 2021

1) e-Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A on Percentage Rate basis.

**Annexure-A**

SI No.	Name of the work	Site details	Source of Fund	Estimated Amount put to tender (In Rs.)	Earnest Money (In Rs.)	P. CHARGE	Required Credential	Work completion period
1	Sinking of Mark-II Tubewell at Baishya Para at Bamuha North Sansad	Bamuha	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
2	Sinking of Mark-II Tubewell at Bamuha Jayanti Para at Bamuha North Sansad	Bamuha	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
3	Sinking of Mark-II Tubewell at Bamuha Tapashili High School at Bamuha Daxin Sansad	Bamuha	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
4	Sinking of Mark-II Tubewell at Jainul Haque house Premises at Bamuha Daxin Sansad	Bamuha	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
5	Sinking of Mark-II Tubewell at Dodra ICDS Centre at Dodra Sansad	Darra	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
6	Sinking of Mark-II Tubewell at Roulgram SSK at Dodra Sansad	Darra	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
7	Sinking of Mark-II Tubewell beside Bhabesh Mondal house at Sansad Dhurai	Dhurail	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
8	Sinking of Mark-II Tubewell Beside to Karika Soren house at Sansad Dhurai	Dhurail	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
9	Sinking of Mark-II Tubewell at near Anil Rajbanshi house at Govindapur Sansad	Gobindapur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
10	Sinking of Mark-II Tubewell at near Sahadat Hussen house at Govindapur Sansad	Gobindapur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
11	Sinking of Mark-II Tubewell at Kholshi Karmakar Para at Kholshi	Khalsi	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days

12	Sinking of Mark-II Tubewell at Kholsi Malik Para at Kholsi	Kholsi	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
13	Sinking of Mark-II Tubewell in front of Dhiren bairhyo House at khoksa sarasad.	Khoksa	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
14	Sinking of Mark-II Tubewell in front of Khoksa Hathkolia at khoksa	Khoksa	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
15	Sinking of Mark-II Tubewell at near Benjamin Tudu house at Kokra Sarasad	Kokra	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
16	Sinking of Mark-II Tubewell at Ramesh Sahani Kaki Mander at Kokra Sarasad	Kokra	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
17	Sinking of Mark-II Tubewell at AWC Mukundapur, Talukdar Para at Mukundapur Sarasad	Mukundapur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
18	Sinking of Mark-II Tubewell at Barvya Murrnu Land (Kholakha) at Mukundapur Sarasad	Mukundapur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
19	Sinking of Mark-II Tubewell at Marnglu, Barman Land at Mukundapur Sarasad	Mukundapur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
20	Sinking of Mark-II Tubewell at Patel AWC at Patel Sarasad	Patel	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
21	Sinking of Mark-II Tubewell at Sridhar Hari Mander at Patel Sarasad	Patel	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
22	Sinking of Mark-II Tubewell at Marunapur GSK School at Padigan Sarasad	Padigan	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
23	Sinking of Mark-II Tubewell near Tapan Khondra house at Padigan Sarasad	Padigan	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
24	Sinking of Mark-II Tubewell at Baradi Kholakha at Barpur Thana	Barpur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
25	Sinking of Mark-II Tubewell at Jagantha Para Land at Padigan Sarasad	Barpur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
26	Sinking of Mark-II Tubewell at Kholakha Barpur Sarasad	Barpur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
27	Sinking of Mark-II Tubewell at near village at near at Padigan Sarasad	Barpur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days
28	Sinking of Mark-II Tubewell at near Padigan Thana Sarasad	Barpur	15th F.C (Tide)	94105	1900.00	250.00	60% Credentialed in similar nature of work	30 days

29	Sinking of Mark-II Tubewell at Serpur Linepara Chourasta Moor	Serpur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
30	Sinking of Mark-II Tubewell at Shabagan Kali Mandir at Debinagar Sansad	Serpur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
31	Sinking of Mark-II Tubewell at Astol Swathan at Suparnapur Sansad	Sobhanpur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
32	Sinking of Mark-II Tubewell at Bannagra ICDS at Suparnapur Sansad	Sobhanpur	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
33	Sinking of Mark-II Tubewell near Kurban house at Sonabari Sansad	Sonabari	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
34	Sinking of Mark-II Tubewell near Jorbul Hussien house at Sonabari Sansad	Sonabari	15th F.C. (Tide)	94105	1900.00	250.00	60% Credential in similar nature of work	30 days
35	Construction of Sub-Murseable pump with tubewell and overhead tank and solar pannel at Khalsi more	Khalsi	15th F.C. (Tide)	308956.79	6200	500	60% Credential in similar nature of work	30 days

No. 5 Serpur  
 Serpur Gram Panchayat  
 P.O. Raiganj, Uttar Dinajpur

Prsdl:-

*(Signature)*

- 2) In the event of e-filing intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate & documented through e-filing.
- 3) Both Technical Bid and Financial Bid will be submitted online concurrently duly digitally signed in the Website <http://wbtenders.gov.in> as per time schedule stated below.
- 4) The financial offer of the prospective tenderer will be considered only if the tender qualifies in the Technical Bid and the tenderer is found eligible by the Tender Inviting Authority. The list of qualified tenderers will be displayed in the website on the schedule date and time.
- 5) For participating in the Tender, the Tenderer shall have to pay the Earnest Money (EMD) in the form of Cash/Demand Draft duly pledged in favour of the Pradhan, Serpur Gram Panchayat payable at Raiganj, issued by any Nationalized Bank on / after the date of publication of this Notice, for the amounts mentioned in the Annexure -A. Separate EMD should be used for each work. The original copies of the EMD should be submitted in sealed envelopes to the undersigned positively on or before 07/12/2021 at 5:00 PM super scribbling the name of the Agency/ Supplier/ Company and the name of work they applied for. Scanned copies of the Demand Draft (Self Attested) for towards the EMD should be uploaded as Statutory Document / Technical File. Unable to submit the Original EMD (in form of DD) on the stipulated date and time the BID will be summarily be Rejected. All bidder should submit hard copies of all documents with self attested to the tender inviting authority in sealed envelopes to the undersigned within 2 (Two) working days from the opening of financial bid.

**Information to bidders:**

Particulars	Date & Time
Date of uploading or NIT & tender Documents (Online) – Publishing date	27/11/2021 at 12:00 Noon
Documents download / Sale Start date (Online)	27/11/2021 at 12:00 Noon
Prequalification, Technical and Financial Bid submission starting date (Online)	27/11/2021 at 12:00 Noon
Documents download /Sale closing date (Online)	07/12/2021 at 5:00 PM
Prequalification, Technical and Financial Bid submission closing date (Online)	07/12/2021 at 5:00 PM
Date of Opening of Prequalification Proposals & Technical Proposal (Online)	10/12/2021 at 10:00 AM
Date of uploading list of Technically Qualified Bidder	Inform later
Date of Opening of financial bid (Online)	Inform later

**Pradhan**  
 Sd/-  
 No.5 Serpur Gram Panchayat  
 Serpur Gram Panchayat U/D.  
 Raiganj, Uttar Dinajpur

- 20 Bidder(s) may be asked to submit rate analysis for items where the quoted rate are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the bidder have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
- 21 Agency must submit following test report of materials sample collected from the site before execution of work:- A) Compressive strength of cement B) Grading of sand (sieveanalysis), C) Crushing strength of stone chips.
- 22 The successful bidder/ agency must be follow the COVID-19 protocol at the time of implimentation of the work.
- 23 **The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.**

Sd/-  
Prodhan  
Serpur Gram Panchayat  
Raiganj, Uttar Dinajpur

Date :- 26.11.2021

**Memo No :- 340/1(8)/SGP/15th FC/2021**

Copy forwarded for information to:

- 1) S.D.O, Raiganj Sub-Division,
- 2) D.P.R.D.O, Uttar Dinajpur.
- 3) B.D.O, Raiganj Development Block.
- 4) District Co-ordinator, ISGPP, Uttar Dinajpur.
- 5) e-Tender Website www.wbtenders.gov.in
- 6) Daily News paper
- 7) Website of Uttar Dinajpur Zilla Parishad
- 8) Notice Board, Serpur G.P.

  
Sd/-  
M. S. Pradhan, Panchayat  
Serpur Gram Panchayat, U/O,  
Raiganj, Uttar Dinajpur

**Terms & Conditions :-**

**Annexure-B**

- 1 Participation charge should be deposited in Cash to the undersigned and collect money receipt on or before 07/12/2021 at all working day from 12:00 noon to 3:00 PM or Demand Draft duly pledged in favour of the Pradhan, Serpur Gram Panchayat payable at Raiganj. In case of Demand draft, the bidder must collect money receipt from Gram Panchayat office.
- 2 Bidders must upload self-attested photocopies of valid GST registration Certificate, last three years Income Tax Return with PAN Card, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License with current challan from local bodies as the case may be.
- 3 Bidders must submit Credential in similar nature of work for last 5 years.
- 4 In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 5 Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 6 No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be.
- 7 Earnest money should be deposited in Cash to the undersigned and collect money receipt or Demand Draft duly pledged in favour of the Pradhan, Serpur Gram Panchayat payable at Raiganj and will be refunded/forfeited as the case may be. In case of Demand draft, the bidder must collect money receipt from Gram Panchayat office.
- 8 Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) deducted from every running payment (not exceeding three including the final bill) made and will be released 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
- 9 GST ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
- 10 Site visit may be done by the bidders at their own cost.
- 11 Erroneous or incorrect Tender will be summarily rejected without assigning any reason whatsoever.
- 12 Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within three days from the receipt of 'Letter of Acceptance' with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
- 13 Quoted rate shall be inclusive of all charges including royalty, tools charges, transportation etc.
- 14 Register/Partnership Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall where uploading any tender for on behalf of the company or firm invariably upload a copy of register power of attorney showing clear authorisation in his favour, by the rest of the director of such company or the partner of such firm to upload such tender (non statutory document).
- 15 Joint venture will not be allowed.
- 16 Payment will be made as and when fund is available from the concerned source. No claim for whatever for R.A. Bill payment. Only final Bill will be paid for this work. Contractors are requested to quote their rate accordingly.
- 17 During security if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect/ manufacture/ fabricated, that bidder would not be allowed to participate in the tender and the application will be reject without any prejudice.
- 18 The contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatsoever will be entertained for idle labour, establishment cost of hire and labor charges of tools and plants and any unwanted incidence etc. at any circumstances.
- 19 The contractor must start the work within seven days from the date of signing of agreement/ contract failing which the undersigned may cancel the work order and contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed accepted in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue whether any reason is beyond the control of the contractor.
- 19 A. A penalty @ of 0.1% (Zero point one percent) of the value of the work may be imposed on per day of delay.
- 19 B. If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of the contractor and/ or the quality of work is not as per the plan and estimate and the contractor does not make required rectification after being so instructed the work order and contract shall be cancelled. The earnest money shall be forfeited, the contractor may be black listed and claim of payment of work already executed before such termination may not be considered or entertained.
- 19 C. In case of such mid-term termination of the work order and contract at the undersigned may also proceed to get the balance work completed by engaging other contractor's agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point B above.

**Pradhan**  
No.-5 Serpur Gram Panchayat  
P.O.-Khoksa, Raiganj, U/D.

**Terms & Conditions :-**

**Annexure-B**

- 1 Participation charge should be deposited in Cash to the undersigned and collect money receipt on or before 07/12/2021 at all working day from 12:00 noon to 3:00 PM or Demand Draft duly pledged in favour of the Pradhan, Serpur Gram Panchayat payable at Raiganj. In case of Demand draft, the bidder must collect money receipt from Gram Panchayat office.
- 2 Bidders must upload self-attested photocopies of valid GST registration Certificate, last three years Income Tax Return with PAN Card, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License with current challan from local bodies as the case may be.
- 3 Bidders must submit Credential in similar nature of work for last 5 years.
- 4 In case of bidder emanating from cantonment of bidders, entire tender process will be cancelled.
- 5 Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 6 No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be given.
- 7 Earnest money should be deposited in Cash to the undersigned and collect money receipt or Demand Draft duly pledged in favour of the Pradhan, Serpur Gram Panchayat payable at Raiganj and will be refunded/forfeited as the case may be. In case of Demand draft, the bidder must collect money receipt from Gram Panchayat office.
- 8 Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) deducted from every running payment (not exceeding three months) including the final bill) made and will be released 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
- 9 GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
- 10 Site visit may be done by the bidders at their own cost.
- 11 Erroneous or incomplete e-Tender will be summarily rejected without assigning any reason whatsoever.
- 12 Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within three days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
- 13 Quoted rate shall be inclusive of all charges including royalty, local charges, transportation etc.
- 14 Register/Partnership Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall where uploading any tender for on behalf of the company or firm invariably upload a copy of register power of attorney showing clear authorisation in his favour, by the rest of the director or such company or the partner of such firm to upload such tender. (non statutory document.)
- 15 Joint venture will not be allowed.
- 16 Payment will be made as and when fund is available from the concerned source. No claim for whatsoever for R.A. Bill payment. Only final Bill will be paid for this work. Contractors are requested to quote their rate accordingly.
- 17 During security if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect/ manufacturer/ fabricated, that bidder would not be allowed to participate in the tender and the application will be rejected without any prejudice.
- 18 The contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatsoever will be entertained for idle labour, establishment cost of hire and labor charges of tools and plants and any unwanted incidence etc. at any circumstances.
- 19 The contractor must start the work within seven days from the date of signing of agreement/ contract failing which the undersigned may cancel the work order and contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed accepted in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue whether any reason is beyond the control of the contractor.
- 19 A. A penalty @ of 0.1% (Zero point one percent) of the value of the work may be imposed on per day of delay.
- 19 B. If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of the contractor and/ or the quality of work is not as per the plan and estimate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be black listed and claim of payment of work already executed before such termination may not be considered or entertained.
- 19 C. In case of such mid-term termination of the work order and contract at the undersigned may also proceed to get the balance work completed by engaging other contractor's agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point above.

**Pradhan**

No.-5 Serpur Gram Panchayat  
P.O.-Khatkoti, Raiganj, J/D.