



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE BLOCK DEVELOPMENT OFFICER  
HEMTABAD DEVELOPMENT BLOCK  
UTTAR DINAJPUR**

Phone: 03523-221223/221445

E-mail: bdo.hemtabad@gmail.com

**Memo. No.: 1077/BDO/2021-22**

**Date: 14/12/2021**

**TENDER NOTICE**

Sealed percentage (%) rate tenders are hereby invited by the undersigned from the resourceful bonafied experience contractors & Co-Operative society by the Executive Officer, Hemtabad Panchayat Samiti for execution of the following works.

The intending contractors or their authorized agents can obtain 'Tender form' from the office of the undersigned as per time schedule mentioned below.

The tender form shall be purchased on written application enclosing self attested Xerox copy of 'Pan Card, Valid 15 digit Goods and Services Taxpayer identifications Number(GSTIN) certificate under GST act 2017, P. Tax Challan and Credential' 50%' (Credential in the form of payment certificate of all nature of work) during office hours on payment of usual charges of prescribed Tender Form in cash as per following Table.

Sl. No	Name of the Scheme	Name of Fund	Tendered amount (In Rs.)	Time Allowed	Earnest Money in Rs.	Cost of Tender paper in Rs.	Remarks
1	Construction of Burning Ghat at 1 No. Chainagar GP, Bahin, Near Bahin Kulick River Bridge, P.S. Hemtabad under Hemtabad Dev. Block.	MPLAD	4,97,012.00	90 days	9940.00	500.00	
2	Construction of Burning Ghat at 1 No. Chainagar GP, Chainagar, Near Naoghata River, P.S. Hemtabad under Hemtabad Dev. Block	MPLAD	4,97,012.00	90 days	9940.00	500.00	
3	Construction of Public Toilet at 2 no. Bishnupur GP, Mouza - Bishnupur, Bishnupur Hat, P.S. Hemtabad under Hemtabad Dev. Block.	MPLAD	2,00,000.00	60 days	4000.00	300.00	

**Time schedule:**

Date and time of application for purchase of tender Form	27.12.2021	12.00 Noon to 3.00PM
Date and Time of Purchase of prescribed Tender Form	28.12.2021	12.00 Noon to 3.00PM
Date and Time for dropping of Sealed Tender in the Tender Box kept in the office of the undersigned.	30.12.2021	11.00AM to 2.00PM
Opening Date and Time of the Tenders (In presence of the Tender Committee and Contractors or their authorized representative).	30.12.2021	3-00 PM

**Terms & conditions**

1. The undersigned is not bound to issue tender papers to all the applicants. Decision of the undersigned regarding issue of Tender Forms is final
2. Time is the essence of contract. The successful contractor must complete the work within the time specified for the completion. No extension of the time will be allowed except on special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favor may be cancelled without assigning any reason thereof. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure if any, due to such a step would be recoverable from the unpaid Bills/Security deposit of the tenderer. This is apart from any other penal measure the undersigned may take steps including blacklisting of the contractors and forfeiture of earnest money
3. The security money @8% will be deducted from the every bill.
4. The rate should be quoted on percentage (%) basis showing Less /At par both in figures as in words.
5. Incomplete tender will be rejected summarily The successful tenderer will have to execute a formal agreement on a Non -Judicial stamp worth Rs. 10/- within 10 working days from the date of issue of work order.
6. All works have to be done according to Schedule & specification and as per drawing approved by the authority and as per direction of the Executive Officer. Hemtabad Panchayat Samiti. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring al materials required for proper execution of work at his own cost
7. The contractors who will not submit tender paper of don't return the same before the date and time of dropping after receiving the same may not be allowed to participate in two consecutive tenders.

8. *Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept/reject any or all the tenders without assigning any reason what so ever also to split up the tendered work to more than one contractor in the interest of execution of the scheme. This notice shall form part of the terms and conditions of tender and tenderer shall be bound to abide by them.*
9. *All rates shall be inclusive of all charges, royalty, toll charge, carriage etc. The successful tenderer will have to start the work within 7 (Seven) days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion..*
10. *Before submission of the tender the contractor must visit the work site to judge the local condition from all corners and no plea/complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site. All the working tools & plants and implements required for the work are to be arranged and supplied by the successful tenderer, at his own cost.*
11. *If the last date of submission to tender is declared as holiday, the tender will be received up to next Date & Hours and will be opened immediately afterwards as usual.*
12. *The tender received after the due date and time and any change in quotation after opening the tender will be out rightly rejected. The Dep't. Will not be responsible for the loss of tender form or for the delay in the postal transit.*
13. *CESS for the welfare of construction workers @ 1 % will be deducted at source from bill amount.*
14. *Contractors will have to keep close liaison with the office of the undersigned & execute the works as per instruction and the concerned S.A.E who must be kept informed about each step of the work by the contractor.*
15. *The amount of Earnest Money to be submitted in the shape of Demand Draft issued from any Nationalized Bank drawn in favour of the " Block Dev. Officer, Hemtabad Dev. Block". Any tender without such Demand Draft shall be treated as informal and shall automatically stands cancelled*
16. **The successful tenderer will have to start the work within 30 (Thirty) days from the date of issue of work order otherwise the work order will be cancelled. No excuse in this regard will be entertained later except any acceptable reason.**
17. **The earnest money @2% will be converted into security money after acceptance. Balance 8% Security money will be deducted from the bill to constitute 10% Security Money. The security money will be released after 12 ( Twelve ) month from the date completion of the work.**
18. *Specific time frame of execution and quality of the work are the essence of the contract. The successful tenderer must complete the work within the time specified for completion as per Tender. No extension of time will be allowed except any exigency. If any contractor / agency fails to complete the work within the stipulated time without any acceptable reason, 1% (One percent) of tendered amount will be fined for each month of delay, starting from the date of completion as per contract and the penalty amount will be deducted from the final bill without any further intimation*

*Sdf*  
Block Dev. Officer  
Hemtabad Development. Block  
Hemtabad: Uttar Dinajpur

**Memo. No.: 1077 /1(15)/BDO/2021-22**

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Copy forwarded for information and for kind publicity to:-

1. The Sabhadhipati, Uttar Dinajpur Zilla Parishad
2. The District Magistrate, Uttar Dinajpur
3. The Sub-Divisional Officer, Raiganj, Uttar Dinajpur
4. The Sabhapati , Hemtabad Panchayat Samity
5. The Karmadhyaksha, Purto Karjya-O- Paribahan Sthayee Samity of Hemtabad Panchayat Samiti
6. The Jt. Block Development Officer, Hemtabad Dev. Block,
- 7-11. The Prodhan (all) under Hemtabad Dev. Block,
12. The Engineers section of this Block
13. The Accounts Clerk, Hemtabad Panchayat Samiti
14. The Cashier, Hemtabad Panchayat Samiti.
15. The Office Notice Board.

*[Signature]*  
Block Dev. Officer  
Hemtabad Development. Block  
Hemtabad: Uttar Dinajpur