

**NOTICE INVITING E-TENDER**  
**FOR**  
**OPERATION & MAINTENANCE OF KARNAJORA PARK IN**  
**UTTAR DINAJPUR DISTRICT, WEST BENGAL**

**Bid Reference No.:**

**Dated: 30<sup>th</sup> December, 2021**

## NOTICE INVITING E-TENDER

*from eligible bidders for Operation & Maintenance of Karnajora Park, Uttar Dinajpur District, West Bengal*

**Bid Reference No.:**

**Dated: 30<sup>th</sup> December, 2021**

1. Uttar Dinajpur Zilla Parishad (for short "UDZP") having its office at Karnajora, District - Uttar Dinajpur, West Bengal- 733130, was established under the West Bengal Zilla Parishads Act, 1963.
2. Under Section 18(1)(a)(iii) of the West Bengal Zilla Parishads Act, 1963, UDZP is empowered to manage and maintain any work of public utility under its control and jurisdiction. Accordingly, UDZP intends to develop and maintain the Karnajora Park, Uttar Dinajpur, for development of tourism at Uttar Dinajpur in general and especially to provide essential entertainment services and safe and secure experience to tourists who visit Karnajora Park. It has been decided by UDZP authorities with the permission of District Magistrate that the entire job of operation and maintenance as well as management services of the Karnajora Park shall be outsourced to a competent agency to be selected through a transparent and competitive bidding process.
3. UDZP thus hereby invites bids from eligible and qualified Indian bidders through 'e-tendering' for **Operation & Maintenance of Karnajora Park in Uttar Dinajpur District** situated within the District of Uttar Dinajpur, West Bengal, for a period of 5 (five) years, which shall include complete operation and maintenance of the Karnajora Park at Karnajora in the district of Uttar Dinajpur, West Bengal, in a two-stage bidding process.
4. The bidder may collect the revenue so accrued from the operations of the Karnajora Park and the amenities present thereat, subjected to the maximum limits of fare/rent rates and other rules and regulations as to be decided by the competent authority of UDZP.
5. Intending bidders may download related documents and submit bids through the websites: [www.wbtenders.gov.in](http://www.wbtenders.gov.in) & [www.udzp.in](http://www.udzp.in).

Scope of the Work	Yearly Minimum Fee	Period	Participation Charge
Operation & Maintenance of Karnajora Park in Uttar Dinajpur District.	INR 600000.00 (INR Six Lakhs Only)	5(five) years and may be renewed after first 05(five) years for next 2 years as per terms and conditions & satisfactory observation of agreement.	INR 50000.00 (INR Fifty Thousand Only)

6. The bidder will have to deposit the Non Refundable Participation Charge through Uttar Dinajpur Zilla Parishad DCR Challan and self attested Xerox copy of that DCR Challan to be submitted along with the Bidding application
7. The bid documents are available online as mentioned in Para 4 and bid should be submitted online on website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
8. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). Digital signature is mandatory to participate in the e-tendering.
9. Where an individual holds a Digital Signature Certificate in his own name duly issued to him in respect of a bidder of which he is a director/ principal officer, such person shall, while uploading any bid for and on behalf of the bidder, upload a copy of the Power of Attorney/ Board Resolution authorizing him to act on behalf of the bidder.
10. Technical Bid and Financial Bid must be submitted concurrently within the date and time stated in this NIT. All documents submitted by bidders should be properly indexed and digitally signed. Both Technical Bid and Financial Bid, are to be duly digitally signed and uploaded through the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
11. Financial Bids will be considered only if the Technical Bid of a bidder is found to be qualified by the Tender Evaluation Committee formed by UDZP. The decision of the Tender Evaluation Committee will be final and binding in this respect. The list of technically qualified and non-qualified bidders will be uploaded in the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
12. Eligibility criteria for participation:
  - I. All bidders will have to apply in enclosed format mentioning full postal address with Mobile Number/Email ID
  - II. All bidders shall have to meet the minimum eligibility criteria. The eligibility of a bidder will be ascertained on the basis of the digitally signed documents submitted in support of the eligibility criteria. If any document submitted by a bidder is found at any stage to be manufactured, false or untrue in any material respect, the bid of such bidder will be rejected outright without any prejudice to any right of UDZP, including the right to forfeit the EMD/Bid Security or invoke the Performance Security.
  - III. Technical Eligibility is as follows: -
    - (a) The bidder should be legally competent to enter into a contract as per prevailing Indian laws.
    - (b) The bidder will have to submit the following self attested documents along with the Bidding application and on demand original documents will have to be placed before the authority for verification & scrutiny.
      - i. Valid Trade License
      - ii. Valid P Tax
      - iii. Valid Pan Card Number
      - iv. Valid GST Registration Number
      - v. Income tax(current saral)

- vi. Financial solvency certificate of at least INR 1000000.00 certified by scheduled bank (certificate being not more than 3(three) months old).
- (c) The bidder will have to deposit the Non Refundable Participation Charge through Uttar Dinajpur Zilla Parishad DCR Challan and self attested Xerox copy of that DCR Challan to be submitted along with the Bidding application.

Non submission of any stated document along with the Bidding application subject to rejection of bidding application and will not be considered for further process.

13. The successful bidder shall not be allowed to engage or appoint any other third party/agency for the operation and maintenance of Karnajora Park without the written permission of the competent authority of UDZP.
14. The Tender Evaluation Committee appointed by UDZP will determine the eligibility of each bidder on the basis of the Technical Bid submitted by the bidder.
15. Bids are to remain valid for a period not less than 180 days after the last date for bid submission as specified in this NIT. The bidders shall have to furnish a declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized.
16. Financial Bid will be based on the amount payable which shall be above the Yearly Minimum Fee Amount i.e. INR 600000.00 /- as provided in the table above. The amount quoted by a bidder in its Financial Bid shall be exclusive of all rates, levies and taxes as applicable at the time of payment. There shall be no sum payable on any head to the Successful Bidder by UDZP. GST and other applicable rates and cess, will be claimed by UDZP in its bill / invoice to the Successful Bidder and will be disbursed accordingly by the Successful Bidder.
17. The bidder who qualified the technical bid and with the highest Financial Bid shall be declared as the successful bidder.
18. All bidders must upload all records, data and documents on which they wish to rely in support of their Technical Bid. Unless for reasons to the satisfaction of UDZP, bidders will not be allowed to supplement data and documents submitted online, with additional data and documents, during bid evaluation.
19. Successful Bidder will have to deposit the full yearly fee amount within 7(Seven Days) from the issuance of Letter of acceptance, otherwise bid claim will summarily be rejected and next successful bidder will be given the opportunity to get the work on noted terms & conditions.
20. After deposit of full yearly fee amount within 7(seven) days from the issuance of letter of acceptance, successful bidder will have to make an agreement in non Judicial stamp Paper of INR 500.00 (Five Hundred) and work order will be issued. Non making of Agreement by the Successful Bidder within 7(Seven) days from the issuance of letter for same, may call for rejection of the bid as well as deposited amount by bidder will be forfeited and next Successful Bidder will be given the opportunity to get the work order on noted terms & conditions.
21. Renewal of contract after expiry of first five years could be made for next two years only subject to satisfactory maintaining of all terms & conditions by Successful Bidder and 07% increment on yearly fees.

22. The Successful Bidder if fails to comply with the terms and condition stated herein as well as in the Agreement will be rejected and the next bidder will be offered the contract on preferential basis.
23. The Successful Bidder shall obtain all necessary statutory permits/licenses/certificates from the competent authority that may be required in operation and maintenance of Karnajora Park. UDZP will not be liable in any way in this regards.
24. No new civil construction by the Successful Bidder is allowed without written permission of the competent authority of Zilla Parishad. The successful bidder shall neither change the character of the park nor alter/change/modify any existing civil structures inside the Karnajora Park without the written permission of the competent authority of Zilla Parishad. However minor repairs concerning day to day operation & maintenance will be taken up by the Successful Bidder, subjected to permission of the competent authority of Zilla Parishad.
25. During bid evaluation or even during performance of the Agreement, if any record submitted by any bidder is found to be incorrect, manufactured or fabricated, the bid of such bidder will be rejected and if the Agreement has already been executed, the Agreement will be cancelled (after giving an opportunity of hearing to the Successful Bidder), without any prejudice to any rights of UDZP.
26. UDZP shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, UDZP shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest updates.

### **General Terms of Bidding**

1. Any currency for the purpose of the Bid shall be in Indian Rupees ("INR").
2. In the event, any of the specified dates being declared a holiday or if the office of UDZP is closed on such date, the event of the specified date will be taken up on the next working day at the same time.
3. UDZP reserves the right to reject any or all bids and to accept or reject any or all offers without assigning any reason whatsoever and would not be liable for any cost that might have incurred by any bidder for bidding.
4. Conditional/ incomplete bids will not be accepted under any circumstances.
5. Any award of work pursuant to this tender process shall be subject to the terms of Agreement.
6. The bidders shall in addition have to comply with all extant laws, regulations, practices and procedures of the Government of West Bengal in connection with public tenders or the proposed services.
7. UDZP reserves the right to cancel the Bidding Process at any time without assigning any reason whatsoever, and without entertaining any claim in this respect. At any time prior to the deadline for submission of bids online, or extension, if any, UDZP may amend the conditions/document by issuing addenda/ corrigenda. In order to give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids or for other causes and considerations, UDZP may also, at its discretion, extend the time for the submission of bids.

8. The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. UDZP will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
9. The Bidders are encouraged to submit their respective Bids after visiting the Karnajora Park and ascertaining for themselves the condition of the facilities thereat, building layout, location, surroundings, climate, availability of power, water and other utilities for operations, maintenance, access, applicable laws and regulations, and any other matter considered relevant by them. The Bidders shall be deemed to have conducted a due diligence exercise with respect to all aspects of the work, when they submit the Bid. Bidders are invited to visit and inspect the Karnajora Park at their own expenses. Failure to investigate fully the Karnajora Park shall not be a valid ground to relieve the Bidder after the submission of its Bid from any responsibility for estimating the difficulty or costs of operation and maintenance of the Karnajora Park in accordance with the Agreement.
10. Bids shall be deemed to be under consideration immediately after they are opened and until such time UDZP makes official intimation of award/ rejection to the Bidders. While the Bids are under consideration, Bidders and/ or their representatives or other interested parties are advised to refrain from contacting, by any means, UDZP and/ or their employees/ representatives on matters related to the Bids under consideration.
11. It would be deemed that prior to the submission of Bid, the Bidder has made a complete and careful examination of:
  - a) The requirements and other information set forth in the tender related documents.
  - b) The various aspects of the work including, but not limited to the following:
    - i. The Karnajora Park, facilities, co-located facilities, structures, access roads and public utilities in the vicinity etc.;
    - ii. All other matters that might affect the Bidder's performance under the terms of this tender and the Agreement, including all risks, costs, liabilities and contingencies.
12. Joint Ventures will be allowed as per the "MEMORANDUM" vide No. 311-W(C)1M-132/15 dated. 28.03.2018.
13. There shall be no provision of Arbitration. Payment of bonus, wherever applicable, has to be made.

  
Additional Executive Officer  
Uttar Dinajpur Zilla Parishad

## Important Date & Time:-

1. Date of Uploading of NIT and other	30-Dec-21, 16.00 hours
2. Date of start downloading	30-Dec-21, 16.00 hours
3. Date of start of submission of Technical Bid	30-Dec-21, 16.00 hours
4. Date of closing of downloading	13-Jan-22, 16.00 hours
5. Date of closing of submission of Technical Bid	13-Jan-22, 16.00 hours
6. Date of Opening of Technical Bid at Uttar Dinajpur Zilla Office	17-Jan-22, 16.00 hours
7. Date of uploading the list of technical qualified bidder	To be infomed at the time of Technical Bid
8. Date of Opening of Financial Bid at Uttar Dinajpur Zilla Office	To be infomed at the time of Technical Bid

Note: Date of opening of Technical Bid / Financial Bid is to be considered the next working day if the date specified is a holiday or any bandh.

  
30/12/21  
Additional Executive Officer  
Uttar Dinajpur Zilla Parishad

Memo. No: 2755/1(12)/UDZP

Date: 30<sup>th</sup> December, 2021

Copy forwarded for kind information to:

- 1) The District Magistrate, Uttar Dinajpur.
- 2) The Sub Divisional Officer, Raiganj/Islampur, Uttar Dinajpur
- 3) The Secretary, Uttar Dinajpur Zilla Parishad & Chairman, UDZP Tender Committee with the request to take necessary action as per the rules.
- 4) Officer-in-Charge, Karnajora Park, Uttar Dinajpur
- 5) The Block Development Officer (all) Uttar Dinajpur with the request to display at his/her Office Notice Board for wide publicity.
- 6) The Treasury Officer, Treasury –I/ Treasury –II, Raiganj with the request to display at his/her Office Notice Board for wide publicity.
- 7) The DICO, Uttar Dinajpur with the request to take necessary action for wide publicity through News Print media as per the rules and guidelines

- 8) The Post Master, Karnajora Post Office with the request to display at his/her Notice Board for wide publicity.
- 9) The Branch Manager, State Bank of India, Karnajora Branch with the request to display at his/her Office Notice Board for wide publicity.
- 10) The DIA, Uttar Dinajpur Zilla Parishad with the request to upload the notice in Uttar Dinajpur Zilla Parishad Website for wide Publicity for wide publicity.
- 11) CA to the Additional District Magistrate (G/LR/ZP/D), Uttar Dinajpur.
- 12) Notice Board of UDZP Office

  
30/12/21  
Additional Executive Officer  
Uttar Dinajpur Zilla Parishad

Memo. No: **2755**/1(03)/UDZP

Date: 30<sup>th</sup> December, 2021

Copy forwarded for kind information and necessary action to:

- 1) Sabhadipati, Uttar Dinajpur Zilla Parishad
- 2) Sahakari Sabhadipati, Uttar Dinajpur Zilla Parishad
- 3) Karmadhyaksha(all), Uttar Dinajpur Zilla Parishad

  
30/12/21  
Additional Executive Officer  
Uttar Dinajpur Zilla Parishad



- 8) The Post Master, Karnajora Post Office with the request to display at his/her Notice Board for wide publicity.
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