

**OFFICE OF THE
LAHUTARA-II GRAM PANCHAYAT**

VILL-BALICHAR, P.O. : TUNGIDIGHI, P.S. : KARANDIGHI, DIST. : UTTAR DINAJPUR

NOTICE INVITING TENDER

Memo No. : 442/L-II/2022

Date : 27/07/2022

NIT No. : 04/2022-23



Sealed Tender is invited from the experienced and registered bidders for execution of the work(s) mentioned below in Annexure-A.

Annexure - A

Sl. No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)	Earnest Money (In Rs.)	Credencial Certificate of similar nature of work	Work completion period
01	INSTALLATION OF WATER PURIFIER AT LAHUTARA-II GP OFFICE	GP Office	15th. FC TIED	349992.00	7000.00	60% of the tendered amount	30 days
02	CONSTRUCTION OF TOILET FOR PRODHAN & UPA-PRODHAN ROOM AT GP OFFICE.	GP Office	15th. FC TIED	349992.00	7000.00	60% of the tendered amount	30 days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 05/08/2022 not later than 2 P.M. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on 06/08/2022 at 2.30 P.M. in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

Information to bidders:

Cost of Tender Document (Single Work)	As Applicable
Date of Sale of Tender Form	On 27/07/2022 to 05/08/2022 (from 12 AM to 3 PM)
Last date of dropping of Sealed Tender Form	On or before 05/08/2022 (up-to 5.00 PM)
Date of Opening of Tender	On 06/08/2022 (At 2.30 P.M.)

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2) must be produced on demand at any stage of tender procedure.

Annexure-B

Terms & Conditions :-

- 01 Cost of Tender Form (non-refundable) has to be paid in cash only.
- 02 Bidders must submit self attested photocopies of valid GST registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan, Trade Registration Certificate/License from local bodies, Certificate of Enrolment, PAN Card and Voter ID.
- 03 Bidders must submit Credencial in similar nature of work.
- 04 In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 05 Bidders must quote rates in Percentage-Rate-Basis (both in figures and words) against the estimated cost.
- 06 Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 07 Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.

No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders (Applicable only for ISGPP Block Grant)

- 09 Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope
- 10 Earnest money should be deposited in Cash/Cheque/Bank Draft or Government Bond/Securities duly pledged in favour of the Pradhan, Lahutara II Gram Panchayat and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/Securities respective pledged documents used to be submitted along-with Sealed Tender
- 11 Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Lahutara II Gram Panchayat. The amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
- 12 GST, ITDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the government
- 13 Site visit may be done by the bidders at their own cost.
- 14 Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever
- 15 Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
- 16 Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
- 17 The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
- 18 Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc
- 19 Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid
- 20 The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.
- 21 Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Pradhan, Lahutara-II Gram Panchayat, Vill-Balichar, P.O. : Tungidighi, P.S. : Karandighi, Dist. : Uttar Dinajpur

Special Terms & Conditions :-

- 01 Fixing of Informatory Signboard & taking of Photographs at the own cost & effort of the successful Tenderer (Contractor) are precondition of this Tender. This end will make no extra payment to these effects to the Contractors.
- 02 The Supplier should fix the Informatory Signboard at a visible point at the site of work before commencement of the work as per instruction of the undersigned.
- 03 The Contractor should take photographs of the work in three phases. First, before commencement of the work by affixing Signatory board, Second during execution of the work and finally, after completion of the work at his own cost & effort and submit all the photographs to this office periodically.

Pradhan
Lahutara-II Gram Panchayat
Karandighi, Uttar Dinajpur

Date : 27/07/2022

Memo No. : 441/1(6)/L-II/2022

Copy forwarded for information to :-

1. The Sub-Divisional Officer, Islampur Sub-Division, Uttar Dinajpur
2. The Block Development Officer, Karandighi Development Block, Uttar Dinajpur
3. The Post Master, Tungidighi Sub-Post Office, Tathya Mitra Kendra, Chira Sahaj Pathagar Uttar Dinajpur
4. The R.I. Office, Lahutara-II Gram Panchayat, Uttar Dinajpur
5. Office Notice Board, Lahutara-II Gram Panchayat

Pradhan
Lahutara-II Gram Panchayat
Karandighi, Uttar Dinajpur