

**OFFICE OF THE EXECUTIVE OFFICER**  
**ITAHAR PANCHAYAT SAMITY**  
**ITAHAR; UTTAR DINAJPUR**  
**P.O-ITAHAR, DIST-UTTAR DINAJPUR**  
**PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com**

**e-NOTICE INVITING TENDER NO: - 16/2022-23/IPS**

**NOTICE INVITING PRE-QUALIFICATION-CUM TENDER (TWO COVER SYSTEM) UNDER DIFFERENT FUND.**

Memo No: - 436/IPS

Dated:-16/09/2022

The Executive Officer, Itahar Panchayat Samity, invites e-tender for the work detailed in the table below. (Submission of Bid through *online*).

1. List of schemes:

Sl. No.	Name of the work	Source Of Fund	Project Cost (in Rs.)	Earnest Money (in Rs.)	Participation Charge (in Rs.)	Time allowed for completion
2	3	4	5	6	7	8
1	Infrastructure Strengthening of SC to HWC at Indran SC under Surun-IGP	NHM	679612.00	13592.00	1000.	60 Days
2	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Indran Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days
3	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Gopalpur Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days
4	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Abhinagar Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days
5	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Kukrakunda Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days
6	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Mirjadighi Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days
7	Conversion works of Sub Health centre (SHCs) into Health Wellness Centres (HWCs) at Parbatipur Sc	XV-FC (Health Grant)	388000.00	7760.00	1000	30 Days

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com

2. In the event of e-filling, intending bidder may download the tender documents consisting of this NIT, SBD, and BOQ etc. from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of the **Earnest Money** should be remitted through Demand Draft issued from any nationalized bank in favour of the "Executive Officer, Itahar Panchayat samity , Uttar Dinajpur " and also to be documented through e-filling. The L1 bidder should be submitted physically the hard copy of the document ( original Demand Draft against Earnest money ) to the office of the undersigned with his acceptance letter of the LO1 within 3 (three) days from the letter of acceptance. Failure to submit the hard copy with the acceptance letter may be construed as an attempt to disturb the tendering process and action will be taken as per law. And Non refundable **participation charges** (mentioned in column no.6) should be remitted through Demand Draft issued from any nationalized bank in favour of the "Executive Officer, Itahar Panchayat Samity, Uttar Dinajpur" to the office of the undersigned on or before 11.10.2022 upto 11.00 hours and same should be documented through e-filling .The documents submitted by the bidders should be properly indexed & digitally signed.

3. Eligibility criteria for participation in tender:

- i)
  - a) Intending tenderers should produce credential of a Same/Similar nature of Work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice. or,
  - b) Intending tenderers should produce credential of 2 (two) Same/Similar nature of Work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice. .
  - c) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above; in case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender, In the required certificate it should be clearly stated that the work in progress satisfactorily and also that no penal action has been initiated against the executed agency i.e. ,the tenderer.
- ii) Each bidder should have achieved a minimum financial turnover (60% of amount put to tender in any

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com

one year during the last five years in the same name and style (Certified by Chartered accountant) and at least 50% of which is from Civil Engineering works

- iii) Pan Card, Trade license, Professional Tax receipts Challan for the year 2022-23, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Current Income tax Acknowledgement (Saral) receipt to be accompanied with the Technical Bid document.
- iv) Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, and Valid latest Clearance Certificate from A.R.C.S. along with other relevant supporting papers.
- v) Joint Ventures will not be allowed.
- vi) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
- vii) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
4. **Constructional Labour Welfare Cess @ 1.00%** of cost of construction will be deducted from every bill of the selected agency, GST, Royalty & all other Statutory levy/Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & Cess stated above.
5. **No Mobilization Advance and Secured Advance will be allowed.**
6. Agencies shall have to arrange required land for installation of plant & machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.
7. **The DLP (Defects liability Period )**
8. . **a.** The DLP (Defects liability Period ) period is 5 (Five) years in case New Building/Rigid Pavement/Culvert/Flexible pavement covered by Mastic work and 30% of the SD shall be refunded after expiry of 4(four) years and rest 70% shall be refunded after expiry of 5(five) years.
- b. In case of Flexible Pavement/Extension of Building/Culvert/bridge the DLP period is 3 (three) years

**OFFICE OF THE EXECUTIVE OFFICER**  
**ITAHAR PANCHAYAT SAMITY**  
**ITAHAR; UTTAR DINAJPUR**  
**P.O-ITAHAR, DIST-UTTAR DINAJPUR**  
**PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com**

and 30% of the SD shall be refunded after expiry of 2(Two) years and rest 70% shall be refunded after expiry of 3(Three) years.

c. In case of through Bituminous surfacing repair work less than 40 mm thick./Repair of any road/Building/Culvert/bridge/sanitary & plumbing work the DLP period is 1 (One) years and 100% of the SD shall be refunded after expiry of 1(one) year.

d. In case of patch repair or patch maintenance DLP period is 3(three) months from date completion of work and 100% of the SD shall be refunded after expiry of 3(Three) months .

**9. Date & Time Schedule:-**

Sl No	Particulars	Date & Time
1	Date of uploading of NIT and other documents	19.09.2022 at 18.55 hours
2	Date of start of downloading the documents, etc	19.09.2022 at 18.55 hours
3	Date of start of submission of Technical Bid and Financial Bid	19.09.2022 at 18.55 hours
4	Date of Closing of downloading the documents ,etc.	07. 10.2022 at 18.55 hours
5	Date of closing of submission of Technical Bid and Financial Bid	07. 10.2022 at 18.55 hours
6	Last date & time of physical submission of hard copy of Tender documents duly self attested after Submission of Bid through <i>online</i> . at:- Office of the Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur	11. 10.2022 at 11.00 hours
8	Date of Opening of Technical Bid at Office of the Executive Officer Itahar Panchayat Samity, Itahar ,Uttar Dinajpur	12. 10.2022 at 11.00 hours
9	Date of uploading the list of technically qualified bidder	To be informed at the time of Technical Bid Evolution
10	Date of Opening of Financial Bid at office of the Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur	To be informed later on.
11	Date of uploading of Financial Bid evolution Sheet	To be informed later on.

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR: UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01@gmail.com

10. There shall be no provision of Arbitration.

11. Requirement of Principal Machineries and Laboratories which must be possessed either owned or leased by the tender is indicated below:-

Machinery Required:-

- a) Mixture Machine
- b) Nozzle Vibrator

**Qualification Criteria:-**


The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- a) Financial Capacity
- b) Technical Capability comprising of personnel & equipment capability
- c) Experience

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through prescribed affidavit (Format attached) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith.

The Executive Officer, Itahar Panchayat Samity reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever.

**The intending bidders are requested to inspect the proposed work sites before quoting their rates.**

  
Executive Officer  
Itahar Panchayat Samity

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01@gmail.com

Memo. No: - 436/1(21)/IPS

Dated:- 16/09/2022

Copy forwarded for information/necessary action to:

1. The Sabhadhipati, Uttar Dinajpur Zilla Parishad.
2. The District Magistrate, Uttar Dinajpur & Executive Officer, Uttar Dinajpur Zilla Parishad. (Confidential Section)
3. The Additional Executive Officer, Uttar Dinajpur Zilla Parishad.
4. The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
5. The District Planning Officer, Uttar Dinajpur.
6. The Secretary, DH&FW Samity & Chief Medical Officer of Health, Uttar Dinajpur
7. The District Engineer, Uttar Dinajpur Zilla Parishad
8. The DICO, Uttar Dinajpur
9. The Sabhapati, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
10. The Sahakari Sabhapati, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
11. The Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
12. The BMOH, Itahar RH.
13. The Karmadhakshya, Purta Karya-O-Paribahan Sthayee Samity, Itahar Panchayat Samity.
14. -----Member, Tender Selection Committee, Itahar Panchayat Samity.
15. The SAE Section, Itahar Block.
16. The DIO, NIC, Uttar Dinajpur with a request to upload the NIT in the website of the DM, Uttar Dinajpur.
17. The Cashier, Itahar Block
18. Office Notice Board.
19. Website of Uttar Dinajpur Zilla Parishad at <http://www.udzp.in/office>
20. Website of Itahar Block at <http://www.itaharblock.org>
21. website <http://wbtenders.gov.in> for Submission of Bid through *online*.

  
Executive Officer  
Itahar Panchayat Samity

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com

**AFFIDAVIT – “A”**

(To be furnished in Non – Judicial Stamp Paper Of appropriate value duly notarized)

**a.** I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

**b.** The under-signed also hereby certifies that neither our firm M/s. \_\_\_\_\_ nor any of constituent partner had been debarred to participate in tender by the any Deptt. during the last 5 (five) years prior to the date of this e-NIT.

**c.** The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

**d.** The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.

**e.** Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

\_\_\_\_\_  
Signed by an authorized officer of the firm

\_\_\_\_\_  
Title of the officer

\_\_\_\_\_  
Name of the Firm with Seal

Date \_\_\_\_\_

OFFICE OF THE EXECUTIVE OFFICER  
ITAHAR PANCHAYAT SAMITY  
ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
PHONE & FAX NO- 03523-277123/125, e-mail:bdo.itahar01 @gmail.com

**Certificate regarding Summary Statement of Yearly Turnover**

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of \_\_\_\_\_  
\_\_\_\_\_ for the five consecutive years or for such period since inception of the Firm, if it was set in less than such five year's period.

Sl. No	Financial		Remarks
	Year	Turnover rounded up to Rs. In lakh (two digit after decimal)	
1.			
2.			
3.			
4.			
5.			
	<b>Total</b>		

Average Turnover: Rs \_\_\_\_\_

Note:

1. Year preceding the current financial year is to be considered as Year-1.
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 5 years is to be obtained by dividing the total turnover by 5.
- 3.0. If the Firm was set up in less than 5 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

.....  
Signature of the Registered  
Chartered Accountant

.....  
Signature of the Bidder