



Office Of the  
No.10 MARAIKURA GRAM PANCHAYAT  
Debinagar , Raiganj , Dist. Uttar Dinajpur .

Memo No. 336 /MGP/2022-23

Dated - 09/12/2022

**NOTICE INVITING e-TENDER NO. 14/MGP/2022-23**

The Prodhan, No 10 Maraikura Gram Panchayat invites e-tender from the experienced and resourceful bidders for execution of the work as specified below under CFCG( Un-tied)(2021-2022) Fund on percentage rate basis. (Submission of Bid through online).

**1. Details of Scheme:-**

Sl. No.	Name Of the Work	Tender Amount ( including GST & L.cess)	Earnest Money (in Rs.)	Work Completion period	Required Credential
1	Construction of Gurd wall (Eucalyptus Bullah ) From Kalpana Das to taripon Das House and Ratan Das House to Dasshin Debinagar Samshan at 16 Bigha Dakshin Debinagar Samsad Under Maraikura Gram Panchayat ( Activity Coad-46022047)	259361.00	5350.00	30 Days	60 % Credential of estimated amount put to tender in similar nature of completed Work in last 3 years prior to the date of issue of the tender notice

- 1 In the event of e-filing, intending bidder may download the tender documents from the website : <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & documented through e-filing. Earnest Money be remitted through RTGS/NEFT issued from any bank in favour of Prodhan, No 10 Maraikura Gram Panchayat, payable at PNB Debinagar Account No. 1087010106196 IFSC PUNB0108720 Branch and also to be documented through e-filing.
- B. Original Copy of the Scanned and Uploaded copy of RTGS/NEFT Bank Received challan (Earnest Money) should be deposited physically by the L -1 Bidder at the Office of the Prodhan, No 10 Maraikura Gram Panchayat after opening of Financial Bid.
- 1 Technical Bid and Financial Bid are to be submitted online concurrently duly digitally signed in the website: <https://wbtenders.gov.in> .
- 2 Both Technical Bid and Financial Bid should be submitted online on or before **17/12/2022 at 19.00**
- 3 The Financial Bid of the prospective tenderer will be considered only if the Technical Bid of the tenderer found qualified by the "Tender Committee", formed by **The Prodhan, No 10 Maraikura Gram Panchayat**. The decision of the "Tender Committee" will be final and absolute in this respect. The list of the Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the **Prodhan, No 10 Maraikura Gram Panchayat, Debinagar, Raiganj, Uttar Dinajpur**.
- 4 Bid shall remain valid for a period not less than 120 (One Hundred Twenty) days after the dead line date for Financial Bid submission. If the bidder withdraws the bid during the alidity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

5 Date and Time Schedule -

Sl. No.	Activity	Date and Time
1	Date of uploading of NieT & Other Documents online (Publishing Date)	10/12/2022 at 10.00
2	Documents download start date (Online)	10/12/2022 at 10.00
3	Documents download end date (Online)	17/12/2022 at 18.00
4	Bid submission start date (Online)	10/12/2022 at 11.00
5	Bid submission closing date (Online)	17/12/2022 at 19.00
6	Bid opening date for Technical Proposals (Online) after	19/12/2022 at 12.00
7	Uploading of Technical Bid Evaluation Sheet	To Be Latter
8	Bid opening date for Financial Proposals (Online)	To Be Latter
9	Uploading of Financial Bid Evaluation Sheet	To Be Latter

6 LOCATION OF CRITICAL EVENT Bid Opening-

Chamber of the : **Prodhan, No 10 Maraikura Gram Panchayat, Debinagar, Raiganj, Uttar Dinajpur**

- 1 A) Earnest Money : -A) The amount of Earnest Money is to be submitted in the shape of NEFT/RTGS issued from any Bank drawn in favor of the "Prodhan, No 10 Maraikura Gram Panchayat, at PNB Debinagar Branch Account No. 1087010106196 IFSC PUNB0108720 . At the time of uploading the tender, the intending tenderer should upload a scanned copy of RTGS/NEFT Bank Received Challan along with the tender. However, such RTGS/NEFT Bank Received Challan shall invariable have to be deposited by the L-1 Bidder after opening of the Financial Bid and before receiving of work order. Any tender without such Earnest Money shall be treated as informal and shall automatically stands cancelled.
- 8 The Bidder, at his own responsibility and risk is encore aged to visit and examine the site of works and its surroundingg and obtains all information that may be necessary for preparing the Bid and entering into a contract for the work asmentioned in the Notice Inviting e -Tender, before submit in offer with full satisfajction. The costs of visiting the sites shall be at own expenses.
- 9 The intending tenderers are required to quote the rate online only. No offline tender will be submitted.
- 10 Tenderer shall have to comply with the provisions of a) the contract labour (Regulation Abolition) A ct. 1970 b) Apprentice Act. 1961 and c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and ordered issued there under from time to time.
- 11 During the scrutiny, if it comes to the notice that the credential(s) and / or any other paper(s) of any bidder has/have been found incorrect /manufactured/fabricated, the said bidder will not be allowed to participate in the tender and that application will be out rightly rejected.
- 12 The Notice Inviting Authority i.e. The "Prodhan, No 10 Maraikura Gram Panchayat, may verify the documents submitted by the bidders comparing with the originals after opening the Technical Bid. After verification, if it is found that the document(s) submitted by any tendered is / are either manufactured of false or fail nag of submit in original papers on a particular date as directed; his Bid will be treated as cancelled.
- 13 Before issuance of work order, the tender inviting authority may verify online submitted documents sin original of the lowest bidder. After verification if it is found that the submitted documents are either manufactured or false in that case work order will not issue under any circumstances. Legal action also been taken against the bidder.
- 14 The tenderers should, if so desired by the Prodhan, No 10 Maraikura Gram Panchayat, submit his analysis to justify the rate quoted by him.
- 15 It the date stall on holy days or on days of bandh or natural calamity, the dates defer to next working days.
- 16 The intending tenderer is required to quote the rate in figures as well as in words as percentage above /below/ at per with the relevant process schedule of rates.
- 17 Conditional / Incomplete tender will not be allowed.
- 18 The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
- 19 Successful renderers will have to produce all other documents in original of verification prior to issuance of

- 21 Instruction to Bidders (General Guidelines for e-Tendering)
- A. Registration of Contractor: - Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Government-Procurement System, through logging on to <https://wbtenders.gov.in>.
- B. Digital Signature Certificate (DSC): - Each contractor is required to obtain a class -II or class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause - 2 of Guideline to Bidder. DSC is given as a USB e-Tender.
- C. The contractor can search and download NIT& Tender Documents electronically from computer on logging on to the website mentioned in Clause -2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- D. Submission of Tenders: - Tenders are to be submitted through online to the website stated in Clause -2 in two folders at a time for each work - one in Technical Proposal and the other in Financial Proposal before the prescribed date and time using Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned copy) duly signed digitally. The documents will get encrypted (transformed into non-readable format).
- E. Technical Proposal:- The Technical Proposal should contain scanned copies of the following in one folder
- The tenderers have to submit the following documents -
    - Trade registration certificate/ License (2022-2023).
    - PAN Card.
    - IT Return for the last 3 (three) Years. [A.Y-2020-21, 2021-22, 2022-23]
    - GST Registration certificate with copy of latest return.
    - Professional Tax Enrolment Certificate with current challan (2022-2023).
    - Registered Deed of Partnership Firm, if applicable is to be uploaded.
    - Form - I & AFFIDAVIT - "Y" by the tenderer (specimen is attached) is to be uploaded.
    - Earnest money- Scanned copy of RTGS/NEFT Bank Received Challan
  - Essential Credentials -  
The tenderer should have experience in similar type of work. At least 60% credential of 1 (One) such works in last 3 years is required. only in the form of completion/ payment certificate.
- F. i) Opening of Technical Proposal: - Technical proposal will be opened by the Pradhan 10 No. Maraikura Gram Panchaya, Raiganj, Uttar Dinajpur or the authorized representative of him electronically from the website state during their Digital Signature Certificate.  
ii) Intending tenderer may remain present if they desire so.
- G. Financial Proposal:-
- The Financial Proposal should contain the following documents in one cover (Folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Offering Below/AT PAR) online through Computer in the space marked for quoting rate in the BOQ.
  - Only downloaded copies of the above documents are to be uploaded (virus scanned) and Digitally Signed by the contractor.

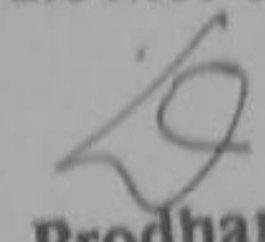
22 Terms of Payment:-

- Payment will be made by this office on submission of bill complete in all respects.
- The payment will be made by A/C Payee Cheque / as per Govt. norms.
- Payment shall be released only after due certification from the Competent Authority that- work has been done satisfactorily.
- Any prayer for revision of rate within contract period shall not be entertained and the contract shall be liable to be cancelled.
- If the tenderer fails to supply the items or execute the work as per work order/agreement/contract, necessary penal action to be imposed as per the terms and conditions.
- Payment will be made subject to availability of fund.
- GST, ITDS, Labour cess, Penalty will be deducted as per existing rate fixed by the respective department of the government.

23 Execution of Agreement:-

- The successful tenderer shall enter into an agreement with the Pradhan, No 10 Maraikura Gram Panchayat  
Debinagar, Raiganj, Uttar Dinajpur in prescribed format.

- B. The Agreement shall be executed within 7 (seven) days from the date of issuance of Letter of Acceptance (L.O.A.).
- 3 Termination: - Termination of contract is liable on the following grounds:-
- A. Canvassing in any form on the part or on behalf of the tenderer.
- B. If the agency fails to execute the works at the contract rates or refuses to execute the works as mentioned in Schedule work within the scheduled date, the authority shall have the right to terminate the contract with the tenderer at any time within 24 -hours' notice for termination and in that case, the earnest money deposited by the tenderer shall be forfeited.
- C. Incomplete submission of tender/bids.
- D. In the event of willful negligence, refusal of non -performance of the terms of the contract.
- E. In case of suppression of fact so wrongful submission credentials, the contract is liable for termination, after due enquiry and the tenderer is liable to legal action, apart from forfeiture of earnest money.
- 4 As per order of District Magistrate, Uttar Dinajpur vide Order No. - 114/ MA&ME Dated -03/ 02/ 2016 following deduction was considered as just and proper to impose penalty for the delay in completing the respective work. Up to six months-1 %, above six months to one year -2 %, above one year to two years -4 %, above two years to three years- 6 %, above three years-8%.
- 5 Dispute settlement: - In the event of any dispute by and between the **Prodhan, No 10 Maraikura Gram Panchayat** and the tenderer, the decision of the Block Development Officer, Raiganj, Uttar Dinajpur shall be final.
- 6 The **Prodhan, No 10 Maraikura Gram Panchayat** reserves the right to cancel the NIT or change the date & time schedule of NIT, no claiming in this respect will be entertained .


  
**Prodhan**  
**No.-10 Maraikura G. P.**  
**Debinagar, Raiganj, U/D.**  
 Prodhan, No 10 Maraikura Gram Panchayat  
 Debinagar, Raiganj, Uttar Dinajpur.

Memo No. 336/1(8)/MGP/2022-23

Dated -09/12/2022

Copy forwarded for information and wide publicity to -

1. *The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.*
2. *D.P & RDO, Uttar Dinajpur*
3. *The Block Dev. Officer, Raiganj, Uttar Dinajpur.*
4. *The D.C., ISGPP-II, Uttar Dinajpur*
5. *E-Tender website*
6. *Daily News paper*
7. *Website of udzp*
8. *Office Notice Board*

  
**Prodhan**  
**No.-10 Maraikura G. P.**  
**Debinagar, Raiganj, U/D.**  
 Prodhan, No 10 Maraikura Gram Panchayat  
 Debinagar, Raiganj, Uttar Dinajpur.

FORM- I  
STRUCTURE AND ORGANISATION

Name of applicant :  
Office Address :  
Telephone No. :  
Fax No. :  
Email ID :  
Name and address of Bankers :

Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.

:  
**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title and capacity in which application is made.**

AFFIDAVIT - "Y"  
(To be furnished in Non - Judicial Stamp paper of appropriate value duly notarized)

N.I.e.T. No. \_\_\_\_\_ Sl No. OF 2022-2023 Of The Prodhan, No10 Maraikura Gram Panchayat, Debinagar,  
Raiganj, UttarDinajpur

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners had been debarred to participate in tender by any directorate of Govt. work during the last 5 (five) years prior to the date of this N.I.e.T/NIT.
3. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor a Bidding Documents by the Engineer-in-Charge/ Employer during last 3 (three) years.
4. Certified that I have access to or have available liquid assets (aggregate of working capital, cash-in-hand, uncommitted Bank Guarantees) and/or credit facilities not less than 10% of the estimated cost put to tender. In this respect, I have attached necessary documents with this application. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
5. The under-signed understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
6. Certified that I have applied in the tender vide N.I.e.T no \_\_\_ of 2022-2023, Sl. no. \_\_\_\_\_ in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
7. The under-signed also hereby certifies that the Bid shall remain valid for a period not less than 120 (One Hundred twenty) days, after the dead line date for Bid submission.
8. I, the under-signed, declare that all the statements made in the attached documents are true and correct.
9. Certified that required machineries for the works under this N.I.e.T will be installed at the working site within 10 (Ten) days from the date of issue of Work Order.
10. I / we do hereby certify that I shall bring all requisite equipment's for all the items of works as per relevant IRC / IS codes of practice and as per BOQ and as per direction of the Engineer-In-Charge at the time of execution of work at site even if upon Technical evaluation I am declared as "qualified" without having all the requisite equipment's at the time of submission of tender.
11. I, the under-signed do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc. accordingly tender will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to be prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860 along with section-71 & section-73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.

Date \_\_\_\_\_

Signature, name and designation  
of Authorized Signatory For and on  
behalf of (Name of the  
Applicant)