## Annexure -2

## NOTICE INVITING QUOTATION/TENDER FOR SUPPLY OF GOODS, MATERIAL OR EQIPMENT Section- 9.4

## Office of the Jagadishpur Gram Panchayat

Vill - Halalpur, P.O - Runia, P.S - Raiganj, Dist- Uttar Dinajpur (W.B), Pin- 733156

NIQ NO - 16/JGP/2023 - 1 Dated: 24/02/2023

## NOTICE FOR INVITING QUOTATION / TENDER

Sealed Quotations / Tenders are hereby invited from reliable and bonafide suppliers for supplying the materials as specified below for the Scheme namely PURCHASE OF DESK TOP DELL OR HP I3LAPTOP 8GB 1TB 256 SSD 2GB GRAFIX WINDOW11 OFFICE. Under 15TH FC UN TIED Programme.

- 1. The Quotation/ Tender will be received in the office of the Gram Panchayat from 01/03/2023 to 03/03/2023 during office hours and will be opened on 03/03/2023 AT 2.30PM in the GP Office.
- 2. The Quotation/Tender should be submitted in sealed cover.
- 3. The suppliers should quote the rates in figures as well as in words.
- 4. A sample of the material proposed to be supplied should be given with the tender paper (If unnecessary may be omitted)
- 5. The suppliers should submit Income Tax, GST and Professional Tax and Panchayat Tax or Municipal Tax (as may be applicable) clearance certificate.
- 6. The suppliers will have to deposit Earnest Money@ 2% of the quoted / tendered amount accompanied with the Quotation / Tender positively failing which the Quotation / Tender will be rejected.
- 7. Incomplete Quotation/ Tender will be summarily rejected.
- 8. Acceptance of lowest quotation/tender is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations/Tenders without assigning any reason whatsoever.
- 9. The undersigned also reserves the right to distribute the Supply Order among as many Suppliers as may be considered.

SIN	No.	Name of Materials	Quantity	Estimated Rate of materials (In Rs.)	Estimated cost of materials (In Rs.)	Site of Delivery	Maximum time allowed for delivery
1		DELL OR HP DESK TOP	1.0000 - NO	51,000.00	51,000.00	HALALPUR - XVIII	7 DAYS

Signature Of Pradhan Jagadishpur Gram Panchayat

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

Pradhan Jagadishpur Gram Panchayat