



OFFICE OF THE  
**ITAHAR GRAM PANCHAYAT**

P.O.-Itahar, P.S.- Itahar , Dist.- Uttar Dinajpur, Email: itahargp.nic@gmail.com

Memo No :- 460/IGP/2023

Annexure -1  
NOTICE INVITING TENDER FOR WORKS CONTRACT  
Section-6.7

Date :- 08/06/2023

**NOTICE INVITING e-TENDER**  
**(N.I.e.T No. - 09/IGP/2023-24**

- 1) e-Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A on Percentage Rate basis.

**Annexure-A**

SI No.	Name of the work	Site details	Source of Fund	Estimated Amount put to tender (In Rs.)	Earnest Money (In Rs.)	Participation Charge (In Rs.)	Required Credential	Work completion period
1	Construction of Pucca Drain from Digna High School to Bhat Pukur at Digna Sansad (Activity Code-66498980)	Digna	15th FC	182000.00	3700.00	250.00	109200.00 (60%)	20 days

  
Prashant  
Itahar Gram Panchayat  
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- 2) In the event of e-filing intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate & documented through e-filing.
- 3) Both Technical Bid and Financial Bid should be submitted online concurrently duly digitally signed in the Website <http://wbtenders.gov.in> as per time schedule stated below.
- 4) The financial offer of the prospective tenderer will be considered only if the tenderer qualifies in the Technical Bid and the tenderer is found eligible by the Tender Inviting Authority. The list of qualified tenderers will be displayed in the website on the schedule date and time.
- 5) **Participation Charge and EMD:: For all bidders required to submit the requisite Participation Charge (non refundable) and EMD as mentioned in above table using the online payment mode. Accordingly, the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway the option of RTGS/NEFT through Bank A/C in any Bank have to procure with the payment gateway of ICICI Bank by the e-focurement portal through web services. As a prequalification documents, the Participation Charge and EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank Refund/ settlement process of EMD [as per order no:-3975-F(Y) Dated 28.07.2016 of Finance Dept., Govt. of WB]**

**Information to bidders:**

Particulars	Date & Time
Date of uploading of NieT & Tender Documents (Online) – Publishing date	09/06/2023 at 11:00 AM
Documents download Start date (Online)	09/06/2023 at 11:00 AM
Prequalification, Technical and Financial Bid submission starting date (Online)	09/06/2023 at 11:00 AM
Documents download closing date (Online)	16/06/2023 at 04:00 PM
Prequalification, Technical and Financial Bid submission closing date (Online)	16/06/2023 at 04:00 PM
Date of Opening of Prequalification Proposals & Technical Proposal (Online)	19/06/2023 at 11:00 AM
Date of uploading list of Technically Qualified Bidder	to be informed later
Date of Opening of Financial bid (Online)	to be informed later

  
**Pradip Kumar**  
 Itahar Gram Panchayat  
 Itahar, Uttar Dinajpur.

## Annexure-B

### Terms & Conditions :-

1. Bidders must upload self-attested photocopies of valid GST registration Certificate, last three years Income Tax Return with PAN Card, Profession Tax Registration Certificate with current challan(2023-24) and Trade Registration Certificate/License(2023-24).
2. Bidders must submit Credential in similar nature of work in between the last three financial years (i.e on or after 01/04/2020 of work completion date) .
3. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
4. The bidders will have to show or submit original testimonials after the opening technical bid if asked by the tender inviting authority.
5. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
6. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc except Labour Cooperative Society. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
1. Participation charge should be deposited in cash and the bidder must collect money receipt from Gram Panchayat office and upload the scanned copy of the same at the time of submission of bid.
7. **Participation Charge and EMD:: For all bidders required to submit the requisite Participation Charge (non refundable) and EMD as mentioned in above table using the online payment mode. Accordingly, the net banking option shall have to be availed with any of the Banks listed in the ICICI Bank payment gateway the option of RTGS/NEFT through Bank A/C in any Bank have to procure with the payment gateway of ICICI Bank by the e-focurement portal through web services. As a prequalification documents, the Participation Charge and EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank Refund/ settlement process of EMD [as per order no:-3975-F(Y) Dated 28.07.2016 of Finance Dept., Govt. of WB]**
8. Successful Bidder (s) will have to lodge security deposit (10% of the total value of the work as quoted by him) deducted from every running payment (not exceeding three including the Final bill) made and will be released 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases from the date of payment.
9. GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
10. Site visit may be done by the bidders at their own cost.
11. Erroneous or incomplete e-Tender will be summarily rejected without assigning any reason whatsoever.
12. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid. .
13. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
14. Register Partnership Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall where uploading any tender for on behalf of the company or firm invariably upload a copy of register power of attorneyshowing clear authorisation in his favour, by the rest of the director of such company or the partner of such firm to upload such tender.( non statutory document.)
16. Payment will be made as and when fund is available from the concerned source. No claim for whatsoever for R.A. Bill payment. Only final Bill will be paid for this work. Contractors are requested to quote their rate accordingly.
17. During security if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect/ manufacture/ fabricated, that bidder would not be allowed to participate in the tender and the application will be rejec without any prejudice.
18. The contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatso ever will be entertain for idle labour, establishment cost of hire and labor charges of tools and plants and any unwanted incidence etc. at any circumstances.
19. Time is the essence of contract. The successfully contractor must start the work within seven days from the date of signing of agreement/ contract failing which the undersigned may cancelled the work order and contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed accepted in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue wheather any reason is beyond the control of the contractor, the decision of the undersigned shall be final.
20. **A penalty @ of 1% (One percent) of the value of the work may be imposed on per day of delay.**

21. If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of the contractor and/ or the quality of work is not as per the plan and estimate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be black listed and claim of payment of work already executed before such termination, may not be considered or entertained.
22. In case of such mid-term termination of the work order and contract at, the undersigned may also proceed to get the balance work completed by engaging other contractor's agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point be above.
23. Bidder(s) may be asked to submit rate analysis for items where the quoted rate are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the bidder have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
24. Agency submit test report of materials if required:- A) Compressive strength of cement B) Grading of sand (sieveanalysis), C) Crushing strength of stone chips.
25. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
26. Contractor should maintain Covid-19 precaution (Social distance mask sanitizer etc.) at work place as per govt norms and no claim will be entertained for such type of expenditure incurred by the contractor.
27. For the successful Bidders if the accepted bid value is 80% or less of the amount put to Tender than the additional performance security @ 10% of Tender Amount shall be deposited in the form of Bank Guarantee from any schedule bank before issuance of the Work Order. If the Bidder fails to submit the additional performance security within 7 working days from the date of issue of Letter of Acceptance, his/her earnest money will be forfeited and other necessary action as per NIT like Black listing of the Contractor etc. may be taken.
28. Pre-Bid conference/Meeting with the prospective bidders will be held on 13/06/2023 at 1.00 p.m at G.P Office

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Itahar Gram Panchayat

Itahar Gram Panchayat  
Itahar, Uttar Dinajpur.

**Memo No :-460/1(9)/IGP/2023**

**Date :- 08/06/2023**

Copy forwarded for information and wide publication to:

- 1) The S.D.O, Raiganj Sub-Division, Uttar Dinajpur.
- 2) The D.P.R.D.O,Karnajora, Uttar Dinajpur.
- 3) The B.D.O, Itahar Development Block, Uttar Dinajpur.
- 4) The District Co-ordinator, ISGPP-II, Karnajora, Uttar Dinajpur.
- 5) e-Tender Website : [www.wbtenders.gov.in](http://www.wbtenders.gov.in)
- 6) Website of Uttar Dinajpur Zilla Parishad.
- 7) Local Daily News Paper
- 8) The Librarian,Itahar Bandhab pally Sahar Library,Itahar, Uttar Dinajpur
- 9) Notice Board of Itahar G.P.

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