

**UTTAR DINAJPUR ZILLA PARISHAD
DISTRICT WATER & SANITATION CELL
KARNAJORA, RAIGANJ**

Memo. No. 2725/UDZP

Date: 04-09-2023

NOTICE

In pursuance of letter of Additional Secretary, P & RD Department, Vide Memo No Letter vide Memo No:3096(25)-PRD-24016(11)/4/2022-Sanitation, dated-24/05/2023 & Letter Vide Memo No:4699(18)/1(20)-PRD/24016(11)/4/2022-Sanitation, dated-07/08/2023, Notice is hereby given for information to the public in general that Uttar Dinajpur Zilla Parishad has taken an initiative to engage one additional District Coordinator for Uttar Dinajpur Zilla Parishad Sanitation Cell, Uttar Dinajpur Zilla Parishad on purely contractual and temporary basis for the period of one year and will be renewed after every subject to satisfactory performance. Intended Candidates must go through the instruction & criteria thoroughly & carefully before submitting their application in given format (Enclosed). Any omission/suppression of information/fake information shall lead to rejection of application or candidature at any state of the process without further intimation and selection will be made through open competitive examination be conducted by the District Selection Committee. Now the interested candidates are requested to apply in given application format as per noted time Schedule. The Notice along with Application Format (Enclosed) will be published in the WEBSITE of District Magistrate, Uttar Dianjpur (<https://www.uttardinajpur.gov.in>) & Uttar Dinajpur Zilla Parishad (<https://www.udzp.in>) and intended candidates may download the Notice & application directly or may collect from the District Sanitation Cell (Annex Building), Uttar Dinajpur Zilla Parishad. The intended applicant may submit their application to the email ID: cvigiludzp@gmail.com or may submit directly in sealed Dedicated Box at the District Sanitation Cell (Annex Building), Uttar Dinajpur Zilla Parishad within 11.30 am to 4.00 PM of every working day.

POST

Name of Post	No of Post	Age as on Date of Notice	Educational Qualification	Consolidated Remuneration /Month
Additional District Coordinator	01	Within 25-35 Year	Minimum Diploma in Civil Engineering	22000.00

TIME SCHEDULE

Sl No	Item	Period	Remarks
1	Date & Time for submission of Application	05-09-2023 to 19-09-2023 within 4.00 PM	Application through Email- cvigiludzp@gmail.com
			Sealed Dedicated Box at the District Sanitation Cell (Annex Building), Uttar Dinajpur Zilla Parishad within 11.30 am to 4.00 PM of every working day.
2	Last date & Time for submission of Application	19-09-2023 within 4.00 PM	Application through Email- cvigiludzp@gmail.com
			Sealed Dedicated Box at the District Sanitation Cell (Annex Building), Uttar Dinajpur Zilla Parishad within 11.30 am to 4.00 PM of every working day.

3	Date of Written Exam & Interview	20-09-2023	All intended Candidates will have to report at DTC Building(New) along all documents in original for verification
4	Reporting Date & Time and Venue for Written Exam & Interview	20-09-2023 at 9.30 am at DTC(New) Building	DTC Building(New) is situated just opposite to the Karnajora Police Outpost

Term & Condition:

Eligibility Criteria:

- Applicant is an Indian Citizen
- Age as on date of Notice within 25-35 years
- Minimum Academic Qualification: Diploma in Civil Engineering from any recognized institution.

Examination Criteria:

- Written Test: 80(Eighty) Marks.
- Syllabus of Written Test: Subject related to Diploma in Civil Engineering, Operation of AutoCAD Software for preparation of Estimates & Preparation of Plan Estimate & Drawing
- Interview: 20(Twenty) on Personality Test

NB:

1. The District Selection Committee will reserve the right summarily to reject any application or candidature for suppressing any information/documents/facts relating to age, educational qualifications etc and incomplete application. It is also reserves the right to cancel/Postpone/suspend at any point of stage.
2. Any canvassing or adopting unfair means will lead to cancellation of candidature
3. In case of any dispute, the decision of Selection Committee shall be final.
4. Tenure of engagement will be for one year on purely contractual basis and could be terminated before the tenure in case of non satisfactory performance
5. Candidate must bring any Government issued original Photo identity card along with other requisite documents in original & Xerox at Examination Venue on reporting day. Any deviation may straightway lead to non admission of him/her into the examination venue & rejection of candidature.
6. In no circumstances, this engagement will allow him/her to absorb in regular establishment of the Government.
7. The Candidate will have to produce his/her original certificate & testimonial to enable the authority to verify his/her date of Birth & Educational Certificates at the time of reporting. Any discrepancy between original documents and claimed by candidate will be treated as misrepresentation/suppression of materials facts for wrongful gain and summarily candidature or application will be rejected and legal action will be taken.
8. The appointee, may however , be terminated forthwith without any notice or any payment in lieu of notice at any time , in the event of his/her conducting himself/herself in any manner prejudicial to the interest of the office in particular & the State Government in General and more Particularly in cases such as : (a) Insobriety (b) Insubordination (c) Unauthorized Absence (d) Persistent Unpunctuality in attendance to office (e) Gross Careless & lack of attention to the works or negligence in office duty (f) Disobedience to lawful orders given by the

competent authority (g) Brach of Trust or Breach of Confidence with reference to official secrets (h) Involvement in criminal activities leading to more than 48 hours of Custody in Police or Jail at the investigation stage.

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04/9/23
Secretary

Uttar Dinajpur Zilla Parishad

Memo. No. 2725/1(3)/UDZP

Date: 04-09-2023

Copy forwarded for information & taking Necessary action.

1. C.A to Savadhipati, Uttar Dinajpur Zilla Parishad
2. C.A to District Magistrate, Uttar Dinajpur
3. C.A to Additional District Magistrate (ZP), Uttar Dinajpur

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04/9/23
Secretary

Uttar Dinajpur Zilla Parishad

Memo. No. 2725/1(6)/UDZP

Date: 04-09-2023

Copy forwarded for information and with the request to display at your office for wide publicity to the:

1. The Sub Divisional Officer, Raiganj/Islampur, Uttar Dinajpur
2. The Block Development Officer (all) Uttar Dinajpur.
3. The Treasury Officer, Treasury -I/ Treasury -II, Raiganj.
4. The Post Master, Karnajora Post Office.
5. The Treasury Officer, Treasury -I/ Treasury -II, Raiganj.
6. The Branch Manager, State Bank of India, Karnajora Branch

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04/9/23
Secretary

Uttar Dinajpur Zilla Parishad

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Copy forwarded for information and taking necessary action to :

1. The DIO, NIC, Uttar Dinajpur with the request to upload the Notice along with application format in the Website of District Magistrate, Uttar Dinajpur for wide Publicity.
2. The DIA, Uttar Dinajpur Zilla Parishad with the request to upload the Notice along with application format in Uttar Dinajpur Zilla Parishad Website for wide Publicity.
3. The DICO, NIC, Uttar Dinajpur with the request to take necessary action for publishing the notice in two news Papers (Bengali & English) for wide Publicity.

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04/9/23
Secretary

Uttar Dinajpur Zilla Parishad

Enclosure of Notice No: Memo. No. 2725/UDZP Date: 04-09-2023
Name of the Post applied for: Additional District Coordinator

PP Recent
Photo

Name of Applicant(Block Letter)						
Father's/Mother's/Husband Name						
Nationality						
Date of Birth as Per Birth Certificate/MP admit Card						
Age as on Date of Notice(04-09-2023)						
Address		Village:_____ Post Office:_____ , Dist Uttar Police Station: _____ , Dist Uttar Dinajpur, Pin Code:				
Email ID						
Mobile Number						
AADHAR NO						
Academic Qualification(Self attested photo copies of certificates to be submitted):						
Sl No	Examination Passed	Board/University	Year	Total Marks	Marks obtained	% of Marks
1	MP					
2	HS					
3	Diploma in Civil Engineering					
4	B-Tech					
5	M-Tech					
Remarks, if any						

Enclosed:

- Xerox copy of Voter/AADHAR No/PAN NO
- Xerox Copy of Birth Certificate/MP Admit Card:
- Xerox copies of certificates against the academic qualification

Date:

Place:

Full Signature of applicant