



NOTICE INVITING TENDER FOR WORKS CONTRACT  
Section-6.5

OFFICE OF THE NO-3 Durgapur GRAM PANCHAYAT

P.O.-Durgapur, P.S.-Itahar , Dist;- Uttar Dinajpur, State:-West Bengal

e-NIT No: 04/2023-24/DGP

Memo No: 351...../Untied/15<sup>th</sup> FC/DGP

Date. 05/09/2023

The Pradhan of Durgapur Gram Panchayat, P.O.-Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur, State:-West Bengal invites e-tender for the compact works for the scheme in the table below in Annexure-A (Submission of Bid through online).

List of Scheme:

Sl No	Name of the work	Source of Fund	Amt. Put to Tender (In Rs.)	Earnest Money (In Rs.)	Participation (In Rs.)	Work completion Period
1.	Construction of PCC Road with earthwork from Budhu Murmu house to Ganga Mandir at Bekidanga East.	Untied	375458	7509	500	30 Days

Date and Time Schedule:

Sl No	Particulars	Date & Time
1	Date of Publish or uploading of NIT and other documents	07.09.2023 at 11.00 hours
2	Date of start of downloading the documents, etc.	From 07.09.2023 at 11.30 hours
3	Date of start of submission of Technical Bid and Financial Bid.	From 07.09.2023 at 11.30 hours
4	Date of Closing of downloading the documents, etc.	13.09.2023 at 16.30 hours
5	Date of closing of submission of Technical Bid and Financial Bid	13.09.2023 at 16.30 hours
6	Date of Opening of Technical Bid at :- Office of the Pradhan of Durgapur Gram Panchayat, P.O.-- Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur.	14.09.2023 at 10.30 hours
7	Date of uploading the list of technically qualified bidder	To be informed at the time of Technical Bid Evolution
8	Date of Opening of Financial Bid at Office of the Pradhan of Durgapur Gram Panchayat, P.O.-- Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur.	To be informed later on.
9	Date of uploading of Financial Bid evolution Sheet	To be informed later on.

Terms and conditions

1. Payment of FMD & Participation Fee:

In the event of e-bidding, interested bidder may download the tender documents consisting of this NIT, SBD, and BOQ etc. from the website <http://www.bidders.gov.in> directly with the help of Digital Signature Certificate Necessary cost of the Earnest Money & Participation Charge should be remitted through RTGS/NEFT issued from any nationalized bank / CSP in favour of the "Durgapur Gram Panchayat, PO.-Bhupalpur , P.S.- Itahar , Dist;- Uttar Dinajpur "BANK NANE -BGVB ,BRANCH NAME -DURGAPUR , A/C No-5171010001346,IFSC-PUNBORRBBGB from his/Her Own Business Account.

\*\*\*\*\* Special Note :

The L1 bidder should be submitted physically the hard copy of the document to the office of the undersigned with his acceptance letter of the LO1 within 3 (three) days from the letter of acceptance. Failure to submit the hard



copy with the acceptance letter may be construed as an attempt to disturb the tendering process and action will be taken as per law. Vide Memo No :2254-F(Y), Date :24.04.2014 by Finance Department(WB)

**2. Intending tenderer should have to produced self attested photocopies of credentials as follows:**

For first call of NIT

- i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,
  - ii) Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
  - iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than desired value at (i) above.
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency,i.e, the tenderer.

For 2nd Call of NIT:

- i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
  - ii) Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
  - iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above;
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no panel action has been initiated against the executing agency,i.e: the tenderer.

**\*\*Regarding 2nd Call of tender/Retender, the memorandum no: 925-F(Y) dt 14.02.2017 of Finance Department, Audit Branch, Govt of West Bengal, which is available on the website, will be followed.**

For 3 rd call of NIT:

- i) Intending tenders should produce credentials of similar nature of work of the minimum value of 20% of the estimated amount put to tender during 5(five) years.Prior to the date of issue of the tender notice; or,
  - ii) Intending tenders should produce credentials or one single running work of similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (i) above;
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

**Other terms and conditions of the credentials:-**

- i)Payment certificate will not be treated as credential. ;
- ii)Credential certificate issued by the Executive Engineer, or equivalent competent authority of a state Central Government, State/ Central Government undertaking, statutory /Autonomous bodies Constituted under the Central/ Statute, on the execute value of completed running work will be taken as credential. (vide Notification No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Principle Secretary to the Govt. of W.B, P.W.D

**3) Self attested scanned copy of Pan Card, Trade license, Professional Tax Paid payment Certificate with Challan for the Current year, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act,2017 With Current Chalan , INDIAN INCOME TAX RETURN ACKNOWLEDGEMENT**



**(AY 2020-21, AY 2021-22, AY 2022-23) with Profit & Loss account & Balance Sheet receipt to be accompanied with the Technical Bid document.**

**4) For registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co.-Op. Societies are required to furnish valid Bye Law or societies along with the article of Association and Memorandum, Current Audit Report along with certificate of registration issued by Govt. of W.B Co- opp. Directorate of the concern dist. Of govt. of W.B., Minutes of last A.G.M. [Non Statutory Documents]**

5) Registered partnership deed For partnership Firm only) along with power of attorney to sign on the tender document (If required). The limited company shall furnish A) Certificate of incorporation under company act. B) Valid trade license , C) Memorandum and Article of Association , D) Registered power of attorney as per Registration act 1908.

6) Joint venture will not be allowed.

7) A prospective bidder participating in a single job either individually or as a partner of a firm shall not be allowed to participate in the same job in any other form.

8) A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm If found to have applied severally in a single job, all his application will be rejected for that job,

9) "Any intending bidders who have failed to execute more than one works contract under any Directorate of this Department and was terminated by any sub rule under clause 3 of Tender Form No 2911 or terminated under any clause of Standard Bidding Document by the Engineer-in-charge / Employer 'during last 3(Three) years will not be eligible to participate in any bid under any Directorate under this Department for another 2(Two) years from the date of imposition of last termination notice by the Engineer-in-charge Employer.

**10) Additional Performance Security: The Additional Performance Security @ 10% of the Tender amount shall be obtained from the successful bidder, if the accepted bid value is 20% or more than 20% less than the estimated amount put to tender. (Ref: No- 1T-06/2017/444-R/PL dt. 18/04/2017 & Corr. No.1T-06/2017/936-R/PL dt. 23/08/2017 of the Pr Sec., PWD).**

11) Constructional Labour Welfare Cess 1 (one) % of cost of construction will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

12) No Mobilization Advance and Secured advance will be allowed. Agencies shall have to arrange equivalent land for installation of Plant & Machineries, (specified for each awarded work, storing of material, labour shed, laboratory etc. at their own cost and responsibility.

13) No price preference will be allowed for the work under this NIT ( ref fin no- 8648-F(Y), dt: 12.10.12)

14) Bids shall remain Valid for a period 120 (One hundred & Twenty) days from the last date of submission of Financial Bid/ Sealed Bid submission.

15) All materials like Cement, steel, Stone etc. will be supplied by the Contractor .

16) The Bidder. at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting

the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

**17) Payment of bill will be made according to availability of fund and mode and procedure of payment will be as per Govt. Rules / Govt. Orders.**

**18) Penalty for delays.** The Contractor shall ensure that the services are performed in accordance with the specifications and within the stipulated time frame. Performance of duties and obligations under the Contract not completed within the stipulated period for completion will attract a penalty of one percent (1%) of the Contract Price being deducted per day, for each day of delayed performance and six percent (6%) of the Contract Price being deducted per day, for each day of delayed performance in cases of Scrap sale/delivery agreements.

**19) If any contractor fails to start the work within 7 (Seven) days from issuing date of work order/ Formal Tender the Work Order will be treated as cancelled and relevant clauses of the contract shall deemed to have executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound Public Works.**

### **INSTRUCTION TO BIDDERS**

#### **1. General guideline for e-Tendering:**

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

#### **2. Registration of Contractor:**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <http://wbtenders.gov.in> the contractor is to click on the link for e-Tendering site as given on the web portal.

#### **3. Digital Signature certificate (DSC):**

Each contractor is required to obtain a class-I or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to tender participant DSI is given as a USB e-Token.

#### **4. Downloading of Tender Documents**

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Document.

#### **5. Submission of Tenders :**

General process of submission, Tenders are to be submitted through on time to the website stated in C 1. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transferred into non readable formats).

#### **6. Penalty for suppression / distortion of facts:**

If any tender participant fails to produce the original hard copies of the documents (especially Completion Certificate and audited balance sheets), or any other documents on demand of the



Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tender participant shall be suspended from participating in the tenders on e-Tender platform for a 3 (three) years. In addition, his user ID will be deactivated and Earnest money deposit will stand forfeited. Beside, the Authority may take appropriate legal action against such defaulting tender participant as per I.T. Rule.

#### 7. Rejection of bid :

The Prodhhan reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected bidder or Bidders of the ground for such action from tender inviting authority.. The declaration by the bidder must be affidavit on a Non Judicial Stamp paper of Rs. 10/- only. Machinery or equipment ownership proof documents ( chaffan / registration certificate) must be submitted along latest calibration or fitness certificate from competent authority. In case of ledge deed, tender reference no. must be mentioned and original documents of machineries must be physically verified at said office before technical evaluation, otherwise treated as invalid. Maximum age of all machineries not exceed 5 years from the date of NIT.

#### 8. Award Of Contract.

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority. The notification of award will constitute the formation of the Contract. The Agreement in W.B.F.No.-2911/2911(i)/2911(ii) with incorporation of all the required documents, i.e., NIT including all its agenda & corrigenda, Section-A, Section- B, Section-C and Financial Offer on Bill Of Quantities (BOQ) will be executed between the Tender Accepting Authority and the successful Bidder

N.B.: The Bidder whose Bid has been accepted will be notified by the Tender inviting & Accepting Authority acceptance letter / Letter of Acceptance. The letter of Acceptance will constitute the formal ion of the Contract.

7. There shall be no provision of Arbitration.

**8. Defect Liability Period:** (As per Order No. 5784-PW/L&A/2M-175/2017, Dated: 12.09.2017) Construction of new building / new bridge / new culvert, construction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the **Defect Liability Period of the work shall be five years from the actual date of Completion of the work;**

(d) For work with five years Defect Liability Period: (I) No security deposit shall be refunded to the contractor for 1ST 3 years from the actual date of completion of the work;

(II) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work.

(III) The balance 70% of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work,

## Qualification Criteria:-

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

Sl. No	Category Name	Sub Category Description	Details (Self attested scanned copy of)
A	CERTIFICATES	CERTIFICATES	1. GST Registration certificate.
			2. PAN
			3. P Tax Paid payment Certificate with Challan ( 2022-23)
			4. Trade License from the respective Municipality/Panchayet etc
			5. I. Tax RETURN ACKNOWLEDGEMENT (AY 2022-23, AY 2021-22, AY 2020-21,)
			6. Latest audit report (For Co-operative Society Ltd.)
B	Company Details (in applicable cases)	Company Details	1. Proprietorship Firm (Trade License).
			2. Partnership Firm (Partnership Deed, Trade License)
			3. Society (Society Registration copy, Trade License)
			4. Power of attorney duly registered by competent authority.
			5. Registration Certificate from ARCS
C	Credential (in applicable cases)	Credential	1. Similar nature of work done & completion certificate which is applicable for eligibility.
D	Financial	P & L and Balance sheet	P & L and Balance sheet (with Annexure (2022-23)
			P & L and Balance sheet (with Annexure (2021-22)

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit (Format attached) in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith The Pradhan , **Durgapur Gram Panchayat, P.O.-Bhupalpur , P.S.- Itahar , Dist:- Uttar Dinajpur** reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever. .

**The intending bidders are requested to inspect the proposed work sites before quoting their rates.**

  
Pradhan  
No.-3 Durgapur Gram Panchayat  
Durgapur, Gram Panchayat  
P.O.-Bhupalpur, Itahar, U/Dinajpur

Memo No: ...../Untied/15<sup>th</sup> FC/DGP

Date. 05/09/2023

Copy forwarded for information/necessary action to:

- 1 The Additional Executive Officer, Uttar Dinajpur Zilla Parishad,
- 2 The Sub-Divisional Officer, Raiganj, Uttar Dinajpur.
- 3 The Executive Officer, Itahar Panchayat Samity, Itahar, Uttar Dinajpur.
- 4 Office Notice Board, Durgapur Gram Panchayat
- 5 Website of Uttar Dinajpur Zilla Parishad at <http://www.udzp.in/office>
- 6 website <http://wbttenders.gov.in> for Submission of Bid through online

  
Pradhan  
No.-3 Durgapur Gram Panchayat  
P.O.-Bhupalpur, Itahar, U/Dinajpur



OFFICE OF THE DURGAPUR GRAM PANCHAYAT  
DURGAPUR, BHUPALPUR, ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR  
e-mail:dgp226103@gmail.com

**AFFIDAVIT - "A"**

(To be furnished in Non - Judicial Stamp Paper Of appropriate value duly notarized)

a. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

b. The under-signed also hereby certifies that neither our firm M/s. \_\_\_\_\_ nor any of constituent partner had been debarred to participate in tender by the any Deptt. during the last 5 (five) years prior to the date of this e-NIT.

c. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

d. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.

e. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

\_\_\_\_\_  
Signed by an authorized officer of the firm

\_\_\_\_\_  
Title of the officer

\_\_\_\_\_  
Name of the Firm with Seal

Date \_\_\_\_\_

OFFICE OF THE DURGAPUR GRAM PANCHAYAT  
DURGAPUR, BHUPALPUR, ITAHAR; UTTAR DINAJPUR  
P.O-ITAHAR, DIST-UTTAR DINAJPUR

e-mail:dgp226103@gmail.com

**Certificate regarding Summary Statement of Yearly Turnover**

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of \_\_\_\_\_

\_\_\_\_\_ for the five consecutive years or for such period since inception of the Firm, if it was set in less than such five year's period.

Sl. No	Financial		Remarks
	Year	Turnover rounded up to Rs. In lakh (two digit after decimal)	
1.			
2.			
4.			
5.			
	<b>Total</b>		

Average Turnover: Rs \_\_\_\_\_

Note:

1. Year preceding the current financial year is to be considered as Year-1.
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 5 years is to be obtained by dividing the total turnover by 5.
- 3.0. If the Firm was set up in less than 5 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

.....  
Signature of the Registered  
Chartered Accountant

.....  
Signature of the Bidder



Special instructions to those contractors who are willing to participate in this tender to bring their original tender related documents to Durgapur Gram Panchayat on 15-09-23 for scrutiny. If one does not bring his/her documents on this mentioned date then he/she will be considered canceled at the next financial stage.

Special instructions that those of you who will participate in the tender i.e. those whose names will appear on all the papers, will come. No other person will come.

  
Pradhan

No.-3 Durgapur Gram Panchayat  
P.O.-Bhupalpur, Itahar, U/Dinajpur

**Pradhan**

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